



2020-2021

VERITAS BAPTIST COLLEGE

Undergraduate
and
Graduate
CATALOG

Veritas Baptist College currently operates under the Board of Directors and is recognized by the State of Indiana as a religiously exempt degree-granting institution.

Veritas Baptist College is a member of the **Transnational Association of Christian Colleges and Schools** (TRACS) [15935 Forest Rd., Forest, VA 24551; Telephone: 434.525.9539; email: info@tracs.org], having been awarded Reaffirmation I of its Accredited Status as a Category III institution by TRACS' Accreditation Commission on April 19, 2016. This status is effective for a period of 10 years. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

Veritas Baptist College – 181 E US Route 50, Suite 204, Greendale, Indiana 47025 – 812.221.1714 – vbc.edu

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From the President



Dear Student,

Welcome to Veritas Baptist College! Truth matters, and we have a passion to teach the truth, preparing God's servants for life and ministry. We are committed to bringing proven church leaders and educators to you.

We hope that you find within the pages of this catalog the detailed information you need to make a wise decision concerning your college education. Our hope is that you will discover here the heart and spirit of our school. We believe that through likeminded churches, God has brought together sincere faculty members and students who desire to faithfully and effectively serve God.

Veritas Baptist College offers specialized instruction for those interested in preparing for Christian service. Whether your intention is to increase your Bible knowledge or pursue an associate, bachelor's or master's degree for full-time ministry, VBC can help you reach your goals. You may choose stimulating classes in a variety of subject areas taught by qualified teachers.

In keeping with our independent Baptist heritage, we are persuaded that if we teach the inspired, inerrant Word of God, the Holy Spirit will produce mature Christians with a zeal for evangelism, a loyalty to the New Testament church, and a devotion to the study of the Bible. Our intention is that each student be actively involved in the ministry of his own local church.

Please prayerfully consider Veritas Baptist College as a part of your preparation to serve Christ. If you have questions, do not hesitate to contact us through the College office.

Because Truth Matters,
John Edmonds

Veritas Baptist College does not discriminate on the basis of race, color, gender, or national origin in administration of its educational policies, admission policies, hiring practices, or other college-administered programs.

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Calendar 2020-2021

Summer 2020

April 27 Undergraduate and Graduate Module A Begins
June 22 Undergraduate and Graduate Module B Begins

Fall 2020

August 10 Application deadline for fall semester
August 24 Undergraduate Classes Begin
August 24 Graduate Module A Begins
October 19 Graduate Module B Begins
November 23-27 Thanksgiving Holiday
December 7-11 Last Class Session
December 8-15 Final Exams

Spring 2021

December 28 Application deadline for spring semester
January 11 Undergraduate Classes Begin
January 11 Graduate Module A Begins
March 8 Graduate Module B Begins
March 8-12 Spring Break
April 26-30 Last Session
April 27-May 4 Final Exams
May 6 Graduation Rehearsal at 3:30 p.m.
May 6 Graduation Ceremony at 7:00 p.m.

April 19 Application deadline for summer semester

GENERAL INFORMATION

Distance Learning

Veritas Baptist College offers 100% distance learning for every degree program we offer. Students access the weekly lessons through the college's learning management system.

Facility

The administrative offices and library of Veritas Baptist College are located on historic Route 50 in Greendale, Indiana. The location offers high visibility and easy access to the major traffic arteries for the area.

We have a closed campus, but students are welcome to check out our library books online by browsing our library via Populi. We will ship our library books to students, and students will pay for the return shipping.

Mission Statement

Veritas Baptist College exists to equip men and women for dynamic Christian service and leadership in Bible-believing churches by providing online higher education that emphasizes academic excellence, spiritual development, and preparation for ministry, both lay and professional.

Purpose

Veritas Baptist College exists to aid local churches in their task of equipping Christians to fulfill the Great Commission. God has graciously gathered a dedicated and qualified faculty to equip believers to do the work of the ministry in order to build the body of Christ. The goal is more than imparting academic knowledge; it is leading each student to spiritual maturity and Christ-likeness. The college curriculum is organized to pursue this objective in a fourfold manner:

1. To train leaders and workers to serve in local churches and Christian schools.
2. To train pastors and missionaries to plant and lead local churches.
3. To provide continuing education for pastors and church staff members who are serving in local churches.
4. To provide Christians the opportunity for spiritual growth and spiritual enrichment.

Educational Philosophy

Observing the random and often contradictory philosophies governing the institutions of this present world, the leadership of VBC believes a truly biblical and genuinely Christian educational philosophy is foundational to the pursuit and achievement of its goals. Indeed, the very formulation of these goals and outcomes must be predicated on such a philosophy. For this reason, we have chosen to set forth clearly the basic principles, which will serve as the philosophical underpinnings for all of our efforts, including organizational structure, educational curricula, and instructional methodology.

It is our conviction that philosophy must first and foremost be based on theology. Our understanding of the existence and nature of God and His relationship with and purpose for mankind will necessarily affect every area of human knowledge and endeavor. Our deeply held view at VBC is that the universe in which we live is the direct product of divine creation. We believe that the God of creation is the Triune God who has revealed Himself to us through the Scriptures of the Old and New Testaments. We believe that the Bible is the inerrant product of divine inspiration and is to be interpreted literally and accepted as God's Word and, therefore, absolute truth. The Scriptures describe mankind as having been morally and spiritually corrupted through the Fall and as being incapable in himself of reformation. Redemption has been made possible only through the initiative of God through His Son, Jesus Christ. Salvation and fellowship with God can be attained only through faith in the person and work of Jesus Christ.

These precepts cause us to reject utterly the humanistic educational philosophies. These philosophies are generally characterized by a concentration on the satisfaction of human needs through the pursuit of knowledge derived from human observation by means of the scientific method. The institutions and programs under such a philosophy are guided by the prevailing tenets and mores of human society.

A thoroughly scriptural philosophy of education begins with the centrality of Christ. All things exist by Him and for Him. From start to finish, the primary goal of the educational process is to glorify God. The Christian considers God to be the source of all wisdom and knowledge. Not only do the Scriptures, as inspired divine revelation, provide the most important body of knowledge available to men, but they also become the filter and the illuminator which allows the Christian to properly evaluate and interpret knowledge stemming from natural revelation or any other source. The Word of God, therefore, must be in fact the foundation stone upon which Christian education is built. Its truths must be the basis of all spiritual training and must also be integrated into every academic discipline. Rather than reflecting the traditions of society, the values taught in Scriptures provide the spiritual compass that guides the Christian educational process. The culmination of the process should be spiritually mature graduates who apply the precepts of God's Word to the problems of the real world. In doing so, the Christian brings glory to his Heavenly Father and compassionate help to society.

We are not so presumptuous to believe that these lofty goals can be achieved through mere human effort. It is essential for everyone involved in the process of Christian education—administration, faculty, and student—to seek and surrender to the empowering Holy Spirit. It is only through His enabling that a truly Christian education can be accomplished.

Outcomes

Spiritual Outcomes

1. Each student will display spiritual and emotional maturity and evangelistic zeal.
2. Each student will be able to lead others to a saving knowledge of the Lord Jesus Christ.
3. Each student will be involved in local church ministry, reflecting not only personal convictions regarding the truth, but also a servant's attitude in serving a flock through conscientious, dedicated, and sacrificial labor.
4. Each student will demonstrate a good working knowledge of the inspired, inerrant Word of God and will be able to formulate a Bible-based theology, discern doctrinal truth from error, and support his faith with Scripture.
5. Each student will be able to communicate the practical implications of the Christian faith and to apply them to the ethical issues of the day.
6. Each student will be able to personalize the Word of God through careful research and study.

Educational Outcomes

1. Each student will communicate effectively in speaking and writing the English language.
2. Each student will understand and articulate a biblical worldview, providing a foundation for understanding truth, guiding to a proper understanding of self, others, institutions, and cultures, leading to right conduct and relationships.
3. Each student will be able to counsel individuals, discern their needs, and help them to grow personally and spiritually.
4. Each student will demonstrate skills and understanding adequate for the work he is to do in lay or professional ministry.
5. Each student will be able to demonstrate analytical thinking and problem solving.
6. Each student will evidence knowledge common to higher education.
7. Each student will demonstrate competence in the use of tools and methods appropriate to the pursuit of higher education and lifelong learning.

Doctrinal Statement

1. We believe in the Holy Scripture: accepting fully the writings of the Old and New Testaments as the inerrant Word of God, verbally inspired in all parts and therefore altogether sufficient as our only infallible and authoritative rule of faith and practice.
2. We believe in the one true God: Who is an intelligent, sovereign, spiritual, and personal Being; perfect, infinite, and eternal in His being, holiness and love, wisdom and power; absolutely separate from and above the world as its Creator, yet everywhere present in the world as the Upholder of all things. He is revealed to us as Father, Son, and Holy Spirit, three distinct persons but without division of nature, essence, or being, and each having a distinct ministry in God's relation to His creation and people.
3. We believe in the Lord Jesus Christ: Who is the second Person of the Triune God, the eternal Word and Only Begotten Son; that without any change in His divine Person, He became man by miracle of the virgin birth, thus to continue forever as both true God and true Man, one Person with two natures; that as Man He was tempted in all points as we are, yet without sin; that as the perfect Lamb of God He gave Himself in death by the shedding of His blood upon the cross, bearing there the sin of the world, and suffering its full penalty of divine wrath in our stead; that He arose from the grave in a glorified body; that as our great High Priest He ascended into Heaven, there to appear before the face of God as our Advocate and Intercessor.
4. We believe in the Holy Spirit: Who is the Third Person of the Trinity and the divine Agent in nature, revelation, and redemption; that He convicts the world concerning sin, righteousness, and judgment; that He regenerates, indwells, baptizes, seals, and anoints all who become children of God through Christ; that He further empowers, guides, teaches, sanctifies, and fills believers who daily surrender to Him.
5. We believe in the divine work of creation: that the biblical account of origins is to be understood literally and not figuratively; that God created the existing universe with all of its intricate systems and varied kinds of organisms in six literal days; that the entire Genesis record of primeval history is to be accepted as divinely inspired and historically accurate, including the literal existence of Adam and Eve as the progenitors of all people, the literal fall and resultant divine curse on the creation, the worldwide cataclysmic deluge, and the origin of nations and languages at the Tower of Babel.
6. We believe all men are by nature and choice sinful and lost: that man was the direct creation of God, made in His image and likeness; that by personal disobedience to the revealed will of God, man became a sinful creature, the father of a fallen race which is universally sinful in nature and practice, thus alienated from the life and family of God, under the righteous judgment and wrath of God, and has within himself no possible means of salvation.
7. We believe in salvation by grace through faith: that salvation is the free gift of God, neither merited nor secured in part or in whole by any virtue or work of man, but received only by

personal faith in the Lord Jesus Christ, through Whom all true believers have as a present possession the gift of eternal life, a perfect righteousness, sonship in the family of God, deliverance and security from all condemnation, every spiritual resource needed for life and godliness, and the divine guarantee that they shall never perish; that this salvation affects the whole man; that apart from Christ there is no possible salvation.

8. We believe in righteous living and godly works: not as a means of salvation in any sense, but as its proper evidence and fruit; and therefore as Christians we should obey the Word of our Lord, seek the things which are above, walk as He walked, accept as our solemn responsibility the duty and privilege of bearing the gospel to a lost world; remembering that a victorious and fruitful Christian life is possible only for those who, in gratitude for the infinite and undeserved mercies of God, have presented themselves wholly to Christ.
9. We believe in the existence of Satan: who originally was created a holy and perfect being, but through pride and wicked ambition rebelled against God, thus becoming utterly depraved in character; who is the great adversary of God and His people, leader of all other evil angels and wicked spirits; who is the deceiver and god of this present world; that his powers are vast, but strictly limited by the permissive will of God who overrules all his wicked devices for good; that he was defeated and judged at the cross, and therefore his final doom is certain; that we are able to resist and overcome him only in the armor of God, by the blood of the Lamb, and through the power of the Holy Spirit.
10. We believe in the second coming of Christ: that His coming in the air to rapture His Church, which is our blessed Hope, is always imminent; that when He has first, by resurrection of the dead and translation of the living, removed from the earth His waiting Church, He will then pour out the righteous judgments of God upon the unbelieving world, descend with His Church, and establish His glorious and literal kingdom over all the nations for a thousand years.
11. We believe in future life, bodily resurrection, and eternal judgment: that the spirits of the saved at death go immediately to be with Christ in Heaven; that their works shall be brought before the Judgment Seat of Christ for the determination of rewards which will take place at the time when Christ comes for His own; that the spirits of the unsaved at death descend immediately into Hades where they are kept under punishment until the final day of judgment, at which time their bodies shall be raised from the grave; that they shall be judged and cast into Hell, the place of final and everlasting punishment.
12. We believe in the separation of church and state, with each having definite and distinct spheres of responsibility.
13. We believe in the priesthood of all believers: that Christ is our Great High Priest and through Him every born-again person has direct access into God's presence without the need of a human priest; that the believer has the right and responsibility to personally study and interpret the Scriptures, guided by the Holy Spirit.

14. We believe in the institution of the home as defined by Scripture: that it was divinely established in the beginning as the union by marriage of one naturally-born male and one naturally-born female and is the basic unit of society; that each family member—husband, wife, or child—has distinct duties and responsibilities; that it is the responsibility of parents to train up children in the nurture and admonition of the Lord and to provide for them godly instruction through Christian example and formal education.

We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between one naturally-born man and one naturally-born woman. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are sinful perversions of God's gift of sex. We believe that God disapproves of and forbids any attempt to alter one's naturally-born biological gender.

15. We believe in the importance of the local church: that all believers should assemble and identify themselves in local churches; that a New Testament church is a local assembly of born-again, baptized believers united in organization to practice New Testament ordinances; to meet together for worship, prayer, fellowship, teaching, and a united testimony; and to actively engage in carrying out the Great Commission.

16. We believe in the independence and autonomy of the local church: that each New Testament church is free to govern itself without ecclesiastical interference and should cooperate with other New Testament churches as the Holy Spirit leads; that the church is responsible to follow the pattern of the New Testament church and is directly accountable to God.

17. We believe the ordinances given to the local church are two, baptism and the Lord's Supper: that baptism is by immersion of believers, thus portraying the death, burial, and the resurrection of Jesus Christ; that the Lord's Supper is the partaking of the bread and cup by the believer as a continuing memorial of the broken body and shed blood of Christ.

At VBC, we believe in the plenary, verbal inspiration of the Bible, and it is our practice to use only the King James Version in the pulpit and in classroom instruction.

The position of Veritas Baptist College is that the Holy Spirit bestows gifts upon all believers for ministry and service, but that tongues and other sign gifts associated with the Apostolic Era are not appropriate gifts for this age.

Standard of Conduct

In this day of disappearing moral absolutes, it is imperative that all Christians be reminded that the Bible, as the revelation of God's truth, must determine not only our doctrinal beliefs, but also our lifestyles. In a changing world, the Christian has an unchanging standard, the Word of God. VBC's Standard of Conduct is based on the teachings and principles of Scripture. Its purpose is to aid in the development of personal holiness and discipline exemplified in a lifestyle that glorifies God.

Involvement in, or preparation for, Christian work requires personal commitment to the Lord Jesus Christ and separation from sin. All students and employees of VBC represent the Lord Jesus Christ and the local church as well as the College. Scripture denounces specific sins and attitudes that must be avoided entirely. Certain activities have been determined by the College to be questionable and should be avoided for testimony's sake. Each member of the VBC family must purpose, by God's grace, to follow scriptural principles in order to protect against destructive influences, false philosophies, and satanic temptations.

All students are required to sign and abide by the following Standard of Conduct:

1. I believe that the ultimate priority in life is to know and love the Sovereign God. I purpose to glorify Him in all that I do and to seek to build my goals around His priorities as they are taught and revealed in His Word.
2. I consider my body to be the living temple of God and acknowledge His demand that my body be kept clean from sin and that it be set apart daily for His use.
3. I regard marriage to be a biblical and holy institution between a man and a woman, and I will endeavor to conduct myself in such a manner so as to continually strengthen my home and marriage (if applicable) and the marriages of those around me.
4. I purpose to guard my tongue and keep my words in harmony with the Word of God. I will not take God's name in vain or use profanity. I further intend to avoid gossip and unkind speech which is neither helpful nor necessary.
5. I commit to be faithful to my local church in the areas of prayer, attendance, service, and scriptural giving.
6. I aspire to use my life as a positive, godly testimony before those who do not know Christ as Savior.
7. I respect God-ordained authority and pledge to submit to and pray for those in authority that they might function according to the principles, standards, and doctrines of God's Word.
8. I purpose that my conduct will foster encouragement and growth in other believers and will in no way weaken their biblical convictions and/or hinder their spiritual progress.

9. I acknowledge that, even under the best of conditions, differences of opinion and misunderstandings occur. I therefore purpose to communicate openly, honestly, and lovingly with those whom I have offended or those who have offended me. I commit to follow the principles given in the Scriptures regarding such situations.
10. I understand the importance of maintaining a godly testimony for Jesus Christ regarding one's appearance. I will abide by the dress code as described in the faculty or student handbook.
11. I refuse to defile my mind with sinful or questionable literature, music, movies, and television programs. I will abstain from pornography in any form. I further promise to refrain from the use, possession, or distribution of tobacco, alcohol, and illegal drugs. I promise to refrain from gambling, dancing, and all forms of sexual immorality, including homosexuality.
12. I believe the Bible is God's inspired, infallible Word and is, therefore, the ultimate guide and the final authority for my life.

I understand that the Standard of Conduct is the guide to my behavior for the time I am enrolled in or employed by VBC. Although personal preferences may differ and every member of the College community may not agree with every detail of these standards, I agree to honorably adhere to them. Such an attitude develops Christian discipline, exhibits Christian maturity, demonstrates Christ's love in its consideration for others, and upholds the integrity of the College. I understand that failure to cooperate in maintaining these standards will lead to appropriate disciplinary action and/or possible dismissal.

Anyone under discipline resulting from a violation of the Standard of Conduct may appeal to the Student Conduct Committee by submitting their complaint in writing to the Academic Dean. The Student Conduct Committee will review the complaint within seven days of receipt.

Legal Responsibility

Since most students are legal adults and ultimately responsible for their own conduct, they must agree to comply with all federal, state, and local laws.

STUDENT INFORMATION

Entrance Requirements

All correspondence concerning admission should be addressed to the Registrar. The office of the Registrar is responsible for administering and reviewing admissions requirements. (Admission deadlines are listed on the calendar at the beginning of the catalog.)

Non-Program Admission

A student who wishes to take selected courses for personal, spiritual, and/or professional improvement may apply as a non-program student.

Non-program students may apply later for degree status according to the degree program. Credits earned by non-program students may be applied toward a degree and are subject to the academic policies governing degree programs effective at the time they are accepted into a degree program. Admissions decisions are made by the Admissions Committee.

Degree Program Admission

When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time. The program student who does not re-enroll for a period of one year or any student attempting fewer than six credit hours will need to reapply to VBC and will fall under the degree program requirements specified in the catalog valid at the time of his re-enrollment.

The basic requirement for admission to an undergraduate degree program is a high school diploma or its equivalent. A bachelor's degree is required for admission to a graduate program.

Undergraduate students who transfer in to Veritas Baptist College from another post-secondary institution with a GPA below 2.0 will be placed on academic probation and will be required to abide by the same probation policies as returning students.

Students applying to the degree programs are required to submit the following to the college office:

1. Completed application (including references and official transcripts)
2. Non-refundable application fee
3. Agreement to a background check
4. Certification of high school graduation or high school equivalency (acceptable certification includes an official high school transcript, G.E.D., or an official transcript from coursework or degree completion at a higher education institution).
5. Agreement with the VBC doctrinal statement
6. Evidence of faithful attendance to a local church

International Student Admission

Veritas Baptist College does not currently issue I 20s; however, international students may complete any program through distance education from their homeland. The regular application process should be followed.

Transcripts

Transcripts sent from any educational institution recorded in a language other than English must be accompanied by a certified translation. All documents must be original or a certified copy.

All transcripts from non-US institutions must be evaluated through Educational Credential Evaluators (ECE). Their web address is <https://www.ece.org/ECE>. Students just wishing to show proof of finishing high school or college-level work, should choose "General with Grade Average" for the needed evaluation. Students wishing to possibly transfer some of their college credits into VBC will need to have a "Course by Course" evaluation completed.

It is the student's responsibility to take this step and to pay for the evaluation. The official evaluated document should be sent either by mail to Veritas Baptist College or by email (office@vbc.edu).

TOEFL

Prospective international students may obtain evidence of their English proficiency by taking the Test of English as a Foreign Language (TOEFL). Those students whose native language is not English must provide evidence that they are able to use the English language with sufficient ability to do college-level work in an English-speaking institution by scoring as indicated below:

iBT TOEFL - 85 minimum

Paper-Based TOEFL taken after July 2017 - 65 minimum

Paper-Based TOEFL taken before July 2017 - 580 minimum

Students who have scored below the minimum TOEFL requirement and/or who fail to pass the VBC English placement exam with a 70% or higher must finish EN 099, Conversational English, before moving on to other courses. Once that course has been successfully completed, with a grade of C- or higher, they may register as full-time students.

Payment

Payment must be made using a US credit card platform.

Admissions Exceptions

Exceptions to the admissions' policies must be requested in writing to the Registrar.

Undergraduate Students in Graduate Programs

Students in their final semester of undergraduate work at Veritas Baptist College may make a request to the Academic Dean to take a graduate course; however, final admission to a graduate program cannot be granted until the college receives an official transcript indicating that a bachelor's program has been completed successfully.

Student Identity and Confidentiality

Online student identification is based on student affirmation on every assignment and examination, discussion board participation, telephone interviews, institutional email addresses, and password-protected course and portal access. Students will be asked for identifying information when they call the VBC student offices.

At this time there are no additional student fees associated with student verification. In the event any verification fee is needed, it will be posted on the course registration site to provide an advance alert to students.

Under the federal Family Educational Rights and Privacy Act (FERPA), on-campus and distance education students have the right to inspect and review their educational records at VBC and the right to request amendment of those records if they are inaccurate, misleading, or otherwise in violation of their privacy rights. See the Financial Information section on the website for the applicable fees. Educational records are considered confidential personal information. Students wishing to extend rights to others for accessing their personal information need to complete and submit a signed authorization form. This form is available from the download page on the college website (www.vbc.edu). Information concerning FERPA can be found at <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>.

New Student Orientation

An online orientation will be made available through the college LMS once a student registers for it. All first-time VBC students are required to complete the orientation and pass a quiz, showing that they have a good grasp of the knowledge. Failure to do so may result in the student waiting until the following term to begin classes. All resources provided during the orientation may be used for the quiz. Students who do not complete orientation during the monthly orientation time frame will need to re-register for orientation and pay a \$25 fee. Students cannot register for courses until orientation is complete.

Attendance

Class Attendance

The college does not track attendance for student records.

Due to the nature of distance learning, all students are required to successfully complete the first week's assignment within the time frame given to avoid being automatically dropped from the course.

Dismissal

Attendance at VBC is a privilege and not a right. Students choosing not to conform to the spirit or standard of conduct of the College forfeit their privilege of attending classes. It is the policy of the College to ensure equal treatment without discrimination or harassment on the basis of race, color, national origin, sex, age, disability, marital status, or any other characteristic in accordance with the VBC Doctrinal Statement and the Holy Scriptures.

Designated College Activities

Chapel

All students and faculty are enrolled in Chapel so that they can voluntarily participate. The Chapel discussion board is used for prayer requests and praises, and Chapel messages will be posted periodically. We want Chapel to be a blessing and a spiritual encouragement to our students and faculty.

Academic Advisors

An academic advisor will be assigned to all students upon entering a degree program. Prior to registering for each new semester, contact will be initiated by the student's academic advisor assisting in course registration. Students are encouraged to meet with their advisor as needed. Appointments may be scheduled by contacting advising@vbc.edu.

Dress Code

Professional dress and demeanor are considered an important part of the training at Veritas Baptist College. These standards should be observed when the students are video recording themselves for course work, participating in video conferences, or attending VBC functions.

Men

Men are expected to be well-groomed and appropriately dressed. Hair must be cut above the ears and off the collar. A collared shirt is required with professional business-casual or dress slacks.

Women

Ladies are expected to wear professional business or business-casual attire. Women must avoid low necklines, high hemlines or slits, and tight clothing.

Appeals Process

The Student Conduct Committee will also provide a student appeal process for the College. The committee is available to meet weekly to hear cases of appeal. A student with a disciplinary grievance may request a meeting with the Student Conduct Committee by contacting the Dean of Students within one week of the offense. The student will have the opportunity to present his grievance(s) to the committee and will be notified in a timely fashion as to the committee's decision. If the student is not satisfied with the committee's decision, he may appeal to the Administrative Cabinet, then to the President, then to the Board of Directors.

If the student still has a complaint after following the college's appeal procedures, he may contact the college's accrediting agency: Transnational Association of Christian Colleges and

Schools (TRACS) [15935 Forest Rd., Forest, VA 24551; Telephone: 434.525.9539; e-mail: info@tracs.org].

If the student still has a complaint after contacting TRACS, he may file a complaint through the State of Indiana at <https://www.in.gov/che/2744.htm>.

Background Checks

All students and faculty are required to receive background checks prior to acceptance. Flags on a background check do not necessarily preclude a student from attending. The admissions department will submit any flagged background checks to the Admissions Committee for review and approval.

Dual-Enrollment Program

Veritas Baptist College will offer courses for dual enrollment to high school juniors and seniors who have a GPA of 2.5 or higher and whose department reflects a level of maturity conducive to a post-secondary environment. Dual-enrollment courses will be offered at a reduced rate of tuition. Dual Enrollment students are permitted to take any 100-level or 200-level courses for credit. Students may not register for more than four consecutive semesters, excluding summers, as a Dual Enrollment student.

Harassment

It is the policy of Veritas Baptist College to maintain an educational environment free of harassment of any kind. Furthermore, students have a right to be educated in an environment free of harassment, whether it is sexual, racial, or otherwise. Such harassment, verbal or physical, is against the law and will not be tolerated by this institution.

Students with Disabilities

Students who require academic accommodations due to any physical, psychological, or learning disability should request assistance from the instructor within the first two weeks of class. Official documentation may be requested to keep in the student's file. Likewise, students who potentially require emergency medical attention due to any chronic health condition are encouraged to disclose this information to the instructor within the first two weeks of class. VBC will endeavor to make every reasonable accommodation for physically disabled students or visitors on campus.

FINANCIAL INFORMATION

Tuition and Fees

Undergraduate: Full-Time (12-16 credits)		Undergraduate: Part-Time (1-11 credits)	
Tuition (per semester)	\$3,108.00	Tuition (per credit hour)	\$259.00
Registration Fee (per semester)	\$100.00	Registration Fee (per semester)	\$50.00
Technology Fee (per semester)	\$150.00	Technology Fee (per semester)	\$75.00
 Graduate: Full-Time (9 credits)		 Graduate: Part-Time (1-8 credits)	
Tuition (per semester)	\$2,601.00	Tuition (per credit hour)	\$270.00
Registration Fee (per semester)	\$108	Registration Fee (per semester)	\$12 per credit hour
Technology Fee (per semester)	\$162	Technology Fee (per semester)	\$18 per credit hour
 Dual Enrollment (Jr./Sr. High School)			
Tuition (per credit hour)	\$100.00		
Application Fee	Waived		
Registration Fee (per semester)	Waived		
Technology Fee (per semester)	Waived		
 Fees			
Application Fee (non-refundable)	\$40.00		
Personal Enrichment Fee (audit)	\$60.00		
Course Drop/Add Fee (per course)*	\$10.00		
Late Registration Fee**	\$100.00		
Extension Course Fee	\$150.00		
Graduation Fee	\$150.00		
Transcript Fee	\$10.00		
Lab Fee	\$45.00		

*Course Add/Drop Fee: during add/drop week only

** Applications and all supporting documents must be received at least two weeks before the start of the semester that the student wishes to begin classes.

Payment of Bill

After the drop/add period, the student is responsible for that semester's tuition. For exceptions, refer to the section on refund policies. *All tuition and fees must be paid in full before final grades can be accessed. Students may access their financial information including balance, method of payment, and scholarship information on the LMS.*

Students should view their account on the LMS or contact the College Office for information or assistance on their tuition accounts. It is the student's responsibility to give the invoices/statements to those paying the bills; it is not the College's responsibility. The student is responsible to pay his account on time. The account may be paid in full at registration or according to the payment plan listed on the website.

Late Payment Fees

Any payment not made in full by the due date will result in a \$25 late charge being added to the account.

Delinquent Accounts

Students' accounts must be paid in full before accessing grades or transcripts. Delinquent accounts must be paid in full before a student registers for additional courses.

Textbooks

The cost of books and supplies varies depending upon course of study, the subject, and the number of courses attempted per semester.

Payment Plan

Summer Modules		Fall Semester		Spring Semester	
May 20	33%	August 31	25%	January 18	25%
June 20	33%	September 20	25%	February 20	25%
July 20	33%	October 20	25%	March 20	25%
		November 20	25%	April 20	25%

Refund Policies

Students will receive refunds according to the following policy:

15-week courses

Week 1	100% refund
Week 2	75% refund
Week 3	50% refund
Week 4	25% refund
Thereafter	0% refund

8-week courses

Week 1	100%
Week 2	50%
Thereafter	0%

Once the credit adjustment has been calculated and applied to the student's account upon withdrawal, the College will determine whether any scholarships or financial aid must be returned to the appropriate organization. In addition, all college-funded awards for the semester are rescinded, and the student assumes financial responsibility for any remaining charges due the College. Any remaining balance will be returned to the student.

Financial Aid

As a student at Veritas Baptist College, you will have a wide range of financial aid opportunities available. Explore the categories of aid here and learn more detailed information about aid and scholarships at <https://legacy.vbc.edu/general-information/financial-information/>.

Grants

The Federal Pell Grant is available to undergraduates and does not have to be repaid. It can be used for tuition, fees, books, and living expenses. Awards are based on FAFSA results.

Loans - Awards are based on FAFSA results.

Federal loans are awarded to students who have completed the FAFSA and who qualify based on financial need and are enrolled at least half-time (6 credit hours per semester for undergraduate/4.5 credit hours per semester for graduate). The primary loans available are the direct Stafford subsidized loan (the government pays the interest while you are in school) and the direct Stafford unsubsidized loan (you pay all the interest, although you can have the payments deferred until after graduation).

Scholarships

VBC offers a variety of scholarships including Academic, Alumni, Dual Enrollment, Full-Time Christian Workers, Presidential, Supporting Church, and Work Scholarships. Scholarships provide funding that does not have to be repaid. Awards are based on FAFSA and scholarship application results.

Prepaid Education Program

Students participating in a 529 prePAID should contact their 529 College Savings Plan office to notify them of their enrollment at VBC.

Military Tuition Assistance

This is a benefit paid to eligible members of the National Guard, Army, Navy, Marines, Air Force, and Coast Guard. Each service has its own criteria for eligibility, obligated service, application process, and restrictions. This money is usually paid directly to the institution by the individual services. Visit www.military.com/education for more information.

Veterans' Benefits

Veterans should apply for benefits at www.gibill.va.gov, then submit their DD-214 and Certificate of Eligibility to the registrar's office with their application for admission. Courses are certified after acceptance and registration.

Financial Aid and Satisfactory Academic Progress

Undergraduate SAP Standards

Veritas Baptist College's Standards of Satisfactory Academic Progress (SAP) measures a student's academic performance in the following three areas: completion rate, cumulative grade point average (GPA), and maximum time frame (Pace). The Financial Aid Office is responsible for ensuring that all students who receive federal financial aid are meeting these standards. The Standards of SAP apply to all federal, state, and institutional financial assistance programs. Progress will be measured at the end of each payment period (semester, summer, or module) that a student is taking classes.

1. **Completion Rate:** At the end of each payment period, a student's academic progress will be measured by comparing the number of attempted credit hours with the earned credit hours (i.e., received a grade of A, B, C, D, or P). This includes any course for which the student has remained enrolled past the Drop/Add period. A student must earn 70% of credits attempted to maintain SAP.
2. **Cumulative GPA (Qualitative):** All students must meet the following standards of academic achievement. The qualitative standard requires the student to achieve a minimum grade point average of 2.0 and to maintain a cumulative grade point average of at least 2.0 for the remainder of the program. Federal regulations require that a student attain a 2.0 GPA by the end of the second academic year.
3. **Max Time Frame (Quantitative):** The student is not eligible to receive financial aid once 150% of the normal credits required for a degree or certificate program have been attempted or it becomes academically impossible for the student to complete the degree or certificate within pace. For example, a student in a program requiring 120 credit hours for graduation will be eligible for financial aid during the first 180 attempted hours as an undergraduate. All attempted hours are counted, including accepted transfer hours, repeated courses, and remedial courses whether or not financial aid was received or the course work was successfully completed. Students are permitted to change their major one time if using financial aid.

Graduate SAP Standards

1. **Cumulative GPA (Qualitative):** All students must meet the following standards of academic achievement. The qualitative standard requires the student to achieve a minimum grade point average of 3.0 and to maintain a cumulative grade point average of at least 3.0 for the remainder of the program.
2. **Max Time Frame (Quantitative):** Students are not eligible to receive financial aid after the max time frame of 6 years (5.5 credits per year) for the MMin program and 10 years (6 credits per year) for the MBS program.

Program Assessments

Academic progress will be reviewed at the end of each payment period. Those students not meeting the standards stated above will be placed on Financial Aid Warning during the next payment period and will receive notification from the Financial Aid Office.

Financial Aid Warning

1. The student is placed on Financial Aid Warning for the payment period following the payment period in which SAP standards were not met.
2. The student is eligible to receive financial aid funds during this payment period but must meet the SAP standards by the end of the payment period.
3. At the end of the warning period, a student not meeting the SAP standards will be notified of ineligibility (unable to receive financial aid for the next payment period).

Financial Aid Probation

1. The student will be placed on Financial Aid Probation and will be eligible to receive financial aid for the next payment period IF
 - The student appeals the determination of ineligibility AND
 - It is determined that the student should be able to meet the SAP standards by the end of the probation period
2. The student will not receive financial aid funds for the subsequent payment period unless the SAP standards are met by the end of the probation period or a new appeal is submitted and approved.
3. A denied appeal indicates that students will be ineligible to receive federal financial aid.
4. Ineligible status may not be appealed more than one time.

Financial Aid Ineligible

1. A student will be considered Ineligible IF
 - at the end of the warning period the student does not meet SAP standards and does not appeal the ineligible status
 - the appeal for probation is denied
 - the end of the probation period the SAP standards were not met and the student does not submit a new appeal to remain on probation status
2. If SAP standards are met at the end of the period of ineligibility, financial aid eligibility will be reinstated.
3. A student in ineligible status may not receive federal financial aid.

Appeals

To appeal an Ineligible status, the student must, within 15 calendar days of notification of the status, submit a signed and dated letter of appeal to the Financial Aid Director. The appeal must include the reason the student failed to meet the SAP standards and an explanation of what has changed that will allow the student to meet the standards by the next evaluation. Reasons for an appeal may include, but are not limited to, the following: health, family, catastrophe, etc. Documentation verifying the situation may be requested. After all requested information is received, the Appeals Committee will make a determination on the appeal. The student will then be notified of the approval or disapproval of the appeal and of his financial aid

status for the next payment period. This notification will be sent by the Director of Financial Aid within a reasonable time frame.

Reinstatement

A student may be reinstated to a “qualified for financial aid” status after meeting the SAP standards.

Academic Plan

Students who fail to meet SAP standards and are placed on financial aid probation. During that period of financial aid probation, a student may be eligible to receive aid by using an Academic Plan created in consultation with an academic advisor. A student who chooses not to work with an advisor to create an Academic Plan, does not meet SAP standards, and is enrolled at VBC, will not be eligible for Financial Aid. The Academic Plan illustrates what a student must do to meet Satisfactory Academic Progress in four or less semesters. A student and an advisor will create an Academic Plan, which must be followed in order to receive financial aid. The student will be on Financial Aid Probation while following an Academic Plan.

An Academic Plan can be created for one, two, three, or four terms. The plan will specify a minimum number of credits a student must earn in a term, and /or a minimum term grade point average. The specific requirements will depend on the student’s situation.

An Academic Plan is filed with the Financial Aid Office. At the end of each term of the plan, the Financial Aid Office will review the student’s record to be sure that the requirements have been satisfied. When the student has met these requirements, he will be eligible for aid for the next term. A student not meeting these requirements will not be eligible to receive aid for the next term.

Title IV Funds Return Policies

Veritas Baptist College (VBC) will utilize the Return of Title IV Funds Policy required by the U.S. Department of Education for those students who have received Title IV Funds (Federal Student Aid) and withdraw or are terminated. For a student who receives Title IV Funds, the School must determine the amount of Title IV funds a student has earned at the time of withdrawal/termination using the Return of Title IV Funds Policy. This amount of Title IV assistance earned is based upon the amount of time the student attended and has no relationship to the institutional charges the student has incurred. Up through the 60% point of the payment period, a pro-rata schedule is used to determine the amount of Title IV funds the student has earned at the time of his or her withdrawal/termination. After the 60% point, the student has earned 100% of the Title IV funds for the payment period. The formula for Return of Title IV Funds also specifies the order in which funds are to be returned to the financial aid programs. Refunds on behalf of Title IV recipients must be distributed according to said order. Sample Return of Title IV calculations are available from the Financial Aid Office upon request. Funds will be returned to the Title IV programs within forty-five (45) days after the date the School determines that the student withdrew, and this may result in the student owing the School for institutional charges previously covered by Title IV assistance.

Cancellation/Withdrawal/Rejection Calculations and Policies: Students wishing to cancel or withdraw must notify the School's Registrar in writing prior to doing so. All tuition paid will be refunded to students who enroll and do not attend class. The registration and application fees are not applicable toward tuition. The registration fee will not be refunded unless the student cancels within three business days after signing this agreement. However, if cancellation occurs after three business days from the signing of this agreement and the student cancels prior to the scheduled start of class, all fees paid in excess of \$100 will be refunded to the student. All registration fees will be refunded if the student is not accepted into his/her particular program. All monies paid by a student will be refunded if cancellation occurs within three business days after signing this agreement and making initial payment. When due by the School, all refunds will be made within forty-five (45) days from the date of determination (the last day of attendance if written notification has been provided to the School by the student—official withdrawal, or from the date the School terminates the student or determines withdrawal by the student—unofficial withdrawal) of the student's withdrawal and without requiring student's request. Any funds paid for supplies, books, or equipment which can be and are returned to the institution will be refunded to the students who withdraw prior to the start of class upon return of said items which can be resold. The School reserves the right to determine if such items are returnable. All balances owed to the institution due to the return of Title IV funds or withdrawal calculation or a balance due at time of graduation will be billed to the student. Any student who withdraws, is terminated, or graduates from any program is required to have an exit interview.

Unofficial Withdrawal

Students who stop attending all of their classes are required to officially withdraw from the college. An unofficial withdrawal is a student who does not successfully complete any of their courses (receives all F grades or U grades), stopped attending classes, and did not complete any coursework as of the 60% point of the semester without officially withdrawing from the college, as required.

When a student leaves the college with notice, faculty will be contacted to determine the last date of academically related activity. Since attendance is not required to be taken by all instructors, the college will also look at other evidence of campus activities (ex. Activity dated and library access) to help determine an effective date for both Title IV and institutional refund purposes. If an effective date cannot be accurately determined, the midpoint of the term will be used as the effective date. A different effective date may be used for refund purposes of institutional expenses compared to Title IV funds when there are differences between the date the withdrawal was initiated compared to when the student completed the process and vacated campus. An unofficial withdrawal may be required to repay a portion of the financial aid received for the term. All financial aid reductions are calculated based on formulas published by and software received from the Department of Education.

Leave of Absence

As a credit hour institution, students are not offered a leave of absence option.

ACADEMIC INFORMATION

Accreditation

Veritas Baptist College is a member of the **Transnational Association of Christian Colleges and Schools** (TRACS) [15935 Forest Rd., Forest, VA 24551; Telephone: (434) 525-9539; email: info@tracs.org], having been awarded Reaffirmation I of its Accredited status as a Category III institution by TRACS' Accreditation Commission on April 19, 2016. This status is effective for a period of 10 years. TRACS is recognized by the United States Department of Education, the Council for Higher Education Accreditation, and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

As a Christian institution, we do not seek accreditation to validate our message but rather to serve as a vehicle for self-improvement and to communicate the quality of our educational function.

Veritas Baptist College credits are transferable to many institutions; however, colleges and universities establish their criteria for acceptance independently, and questions about transferability of credit should be addressed prior to enrollment.

Unit of Credit

The unit of credit is the semester hour. A semester hour is 15 academic hours.

- For each credit hour of the course, there must be at least 50 minutes of “instructional time” in which the student is “academically engaged” in supervised educational activities. Homework and research do not count toward this requirement, but they do count toward the two hours of outside work required per credit hour. The guidance given by the Department of Education stipulates that one credit hour “reasonably approximates not less than one hour of class and two hours of out-of-class student work per week over a semester for a semester hour” (CH-A3), calculating a course hour as 50 minutes in clock hours, resulting in a total of 37.5 clock hours for each course credit hour

<https://www2.ed.gov/policy/highered/reg/hearulemaking/2009/credit.html>, accessed April 30, 2019).

- Please see the summary chart below.

	8 Weeks	15 Weeks	Total Hours for Semester
1 credit	N/A	3 hrs. per week	45 (37.5 clock hours)
2 credits	11.25 hrs. per week	6 hrs. per week	90 (75 clock hours)
3 credits	16.875 hrs. per week	9 hrs. per week	135 (112.5 clock hours)

Transfer of Credit

Courses taken at accredited/recognized colleges and universities with at least a grade of “C” and appropriate to the student’s course of study may be accepted and/or substituted for specific courses in accordance with college policies. The student should request an official transcript to be sent to the College. Transfer credits will be evaluated after the application has been received and approved. ***Transfer credits may not be used as the final course in a program. All transfer credits must be received before the student’s final term begins.***

Veritas Baptist College will evaluate, for acceptance, credit from students who take the CLEP or high school AP exams.

Veritas Baptist College does not provide challenge tests for any courses. Students who wish to test out of certain general education courses may choose to take the CLEP examinations (contact Advising for more information).

- CLEP exams must be passed with the minimum score required by the College Board that can transfer in as a C.
- CLEP transcripts showing a passing grade of C must be received by the end of drop/add for the semester that the course will be applied.
- Secondary Education students may not CLEP subjects related specifically to their teaching field.
- CLEP tests are not considered part of the 25% of VBC courses required for graduation.
- Students anticipating graduation who choose to CLEP courses are responsible to have those submitted to the college before the beginning of their final semester. CLEP scores received after the final semester begins will not be accepted.
- CLEP transcripts may not be used as the final course in a program.

In accordance with college policy, the final course in a student's program must be taken at VBC. *Note, an unneeded elective is not considered part of a student's program.

Credit for prior learning is awarded on a case-by-case basis following the guidelines of the Council for Adult and Experiential Learning (CAEL). Credit for prior learning is not awarded at the graduate level.

If a student wishes to transfer to another institution at any point in time, it is the student’s responsibility to confirm whether or not credits will be accepted. Each college or university determines its own policies for admissions and credit transfer.

Evaluation of Military Credit

The evaluation of credit for military experience and schools will be in keeping with the procedures as outlined in the publication *Guide to the Evaluation of Educational Experiences in the Armed Forces*, published by the American Council on Education.

Grading Scale

The following chart shows our grading scale:

Letter	Minimum Points	Maximum Points	Grade Points
A+	98.00	100.00	4.00
A	93.00	97.00	4.00
A-	90.00	92.00	4.00
B+	87.00	89.00	3.00
B	83.00	86.00	3.00
B-	80.00	82.00	3.00
C+	77.00	79.00	2.00
C	73.00	76.00	2.00
C-	70.00	72.00	2.00
D+	67.00	69.00	1.00
D	63.00	66.00	1.00
D-	60.00	62.00	1.00
F	0.00	59.00	0.00
P	Passing		
W	Withdrew		
WP	Withdrew passing		
WF	Withdrew failing		
AU	Audit		

Course Changes

Drop/Add Period

The period to drop and/or add classes to a student's schedule will end after seven days from the first day of the semester. Students will pay a \$10 fee for every course dropped or added.

Additions/Drops

During the drop/add period each semester, a student may add or drop a course using the LMS. A course addition is subject to approval from the Advising office.

Withdrawal Procedures

Students may withdraw from courses from the 2nd to the 9th session and receive a W which does not affect the GPA. Students may withdraw from courses from the 10th to 15th session and will receive a WP (does not affect GPA) or WF (affects GPA) based on the academic status at the time of withdrawal.

Students who wish to withdraw from a course or from the College must complete the appropriate withdrawal form on the college website.

Administrative Removal from Course

It is important that you engage in distance education courses from the very first session and remain engaged throughout the semester if you desire to succeed.

Session 1 Quiz:

The Advising Office will be adding an Accountability Quiz to every course. Students must complete the quiz by the deadline given in the LMS. Those who do not complete the quiz will be automatically removed from the course.

Week Three Check-up:

The Advising Office will be checking student progress again at noon on the Monday of Week 4. Any student who has no coursework (quizzes, tests, discussions) beyond the Session 1 Accountability Quiz will be automatically removed from the course.

Mid-term Assessment:

The Advising Office will be checking student progress a third time at noon on Monday of Week 10. Any student who has submitted less than 50% of the assignments with due dates through Week 9 will be automatically removed from the course.

Any student whose commitment to successfully completing a degree is questioned due to the lack of progress and regular activity in multiple classes may not be permitted to enroll in courses the following semester.

Entrance Exam

All incoming freshmen and all students who are transferring to VBC without the appropriate accepted English transfer credits will be required to take an English grammar examination. Students must score a minimum of a 70% to be admitted to the composition classes. Students who score under a 70%, regardless of past grammar and composition courses taken, must immediately register for EN 111, Introduction to College English. Students who fail EN 111 must re-enroll in the course every semester until it is passed successfully.

All program students are required to complete Composition I and II within their first three semesters at VBC. Students who begin as non-program students and later enter degree programs must immediately enroll in Composition I and II if those courses have not already been taken.

Extension Courses

Extension courses are primarily designed for the student who needs a required course that is not in the current rotation schedule in order to graduate.

- Extension courses may be requested in the Spring, Summer, and Fall terms.
- Extension courses will not be offered to meet an elective requirement unless there are no other electives offered before graduation.
- A course will not be offered as an extension the semester following the term it was officially offered in the course rotation.
- A student who fails an extension course may not request that course as an extension again.
- Extension courses may be requested only during regular registration periods and at least two weeks before the start of the term.

- No more than 10% of an undergraduate program can be earned through extension courses.
- No more than 20% of a graduate program can be earned through extension courses.
- An additional administrative fee is applied for each extension course. See the *Financial Information* section for the appropriate fees.
- A student who wishes to take courses by extension must seek approval of the Academic Dean by submitting the [Extension Request Form](#).

Residency Requirement

To receive an undergraduate degree, students must complete a minimum of 25% of the required credits at Veritas Baptist College. No physical residency is required. A student’s final course must be at Veritas.

Master of Ministry students must complete 18 of 30 credits, Master of Christian Education students 18 of 30 credits, Master of Biblical Studies 42 of 60 credits, and Master of Divinity 60 of 90 credits. All students are expected to complete their final class at VBC.

Student Classifications

Freshman	1-27 credits
Sophomore	28-59 credits
Junior	60-89 credits
Senior	90 credits min.

Graduation

All students are encouraged to attend the spring commencement exercises, and all graduates are expected to participate unless granted an exception. All graduates will be charged the current graduation fee, including those graduating in absentia. The student’s account balance must be paid in full before a diploma is issued.

Students who are planning to graduate within the current academic year must complete a Petition to Graduate, available on the college website. The Administration will contact the student once the petition has been received and reviewed. Graduates are expected to participate in commencement exercises unless granted an exception. Students graduating in absentia will still be charged the current graduation fee. All tuition and fees must be paid before a diploma is issued. Refer to the college website for the most current [fee schedule](#).

The final class must be taken from VBC, and students must meet the residency requirements for the program.

Honors

A baccalaureate candidate earning at least a 3.25 grade point average for courses completed at VBC is eligible for honors recognition. Evaluation is based upon the successful completion of the course requirements and the required number of credits for the degree. Scholastic honors are as follows:

Cum laude	3.25-3.49 grade point average
Magna cum laude	3.50-3.74 grade point average
Summa cum laude	3.75-4.00 grade point average

Probation and Dismissal Policy

Academic Probation - Undergraduate

Any student enrolled in a degree program whose Term GPA falls below 2.0 will be placed on academic probation with a limited credit load. If the student's Term GPA falls below 2.0 two semesters in a row, the student may be suspended for one semester. A record of this status will be placed on the student's permanent record.

Any student enrolled in a degree program whose Cumulative GPA falls below 2.0 will be placed on academic probation with a limited credit load. The student must make progress toward raising the cumulative GPA to 2.0. If the student fails to raise the cumulative GPA to 2.0 by the end of two semesters, the student may be suspended for one semester.

Any student on academic probation must meet with his faculty advisor once a month and demonstrate proof that satisfactory academic performance is being maintained.

Academic Dismissal - Undergraduate

Any student returning after a semester of academic suspension will be placed on probation. The student must achieve a 2.0 average for the semester following the return. Failure to achieve a GPA of 2.0 for the semester will result in dismissal for a period of two regular semesters. Students who wish to return must submit a reinstatement request to the Academic Dean, providing evidence that the student will be able to complete college-level work successfully.

Academic Probation - Graduate

Students in the Graduate programs of Veritas Baptist College must maintain a GPA of 3.0. Any student whose *term* GPA (average of both modules) is below a 2.5 will be limited to one course in the following term.

Any student whose *cumulative* GPA falls below a 3.0 will be limited to one course per term until acceptable progress is made in raising the GPA to the required level. A student who is not able to raise his GPA to a 3.0 within two terms may be academically suspended for one full term.

A student transferring into the Graduate program from another institution or entering a Graduate program as a new student may be placed on academic probation for the first term,

limiting the number of credits that he can take, if his most recent transcript shows a final GPA below 3.0.

Academic Appeals

Students with an academic grievance which is unable to be resolved through the instructor should fill out the Academic Appeals form provided on the college website: <http://vbc.edu/academic-appeal-form/>. The student should include all details and documentation of the grievance. Appeals need to be presented in a professional manner.

Any student placed on academic probation, or who has been notified of pending academic suspension, may make appeal to Academic Appeals Committee. Students placed on academic suspension must apply for readmission through the Academic Appeals Committee. The Academic Appeals Committee convenes as needed. Decisions are made within one week of the appeal. If the student is not satisfied with the committee's decision, he may appeal to the Administrative Cabinet, then to the President, then to the Board of Directors.

If the student still has a complaint after following the college's appeal procedures, he may contact the college's accrediting agency: Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Rd., Forest, VA 24551; Telephone: 434.525.9539; e-mail: info@tracs.org].

If the student still has a complaint after contacting TRACS, he may file a complaint through the State of Indiana at <https://www.in.gov/che/2744.htm>.

Academic Rehabilitation

Academic rehabilitation offers former students a way to redeem their records. Those wishing to apply for academic rehabilitation may write to the Admissions Office. Students may apply one year after their previous experience at VBC.

UNDERGRADUATE DEGREE PROGRAMS

Admissions

When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time. The program student who does not re-enroll for a period of one year or any student attempting fewer than six credit hours will fall under the degree program requirements specified in the catalog valid at the time of his re-enrollment or registration.

First-time students to Veritas Baptist College will be evaluated based on their most current educational experience (high school or college). Students entering with a GPA below 2.0 from their most current educational experience will be placed on academic probation and will be limited to 3-5 credits for their first semester. These students are required to abide by the same probation policies as returning students. Students entering with a GPA between 2.0 and 2.49 will be limited to twelve credits for their first semester. Credit loads will be re-evaluated following the completion of the student's first semester at VBC.

Students applying to the degree programs are required to submit the following to the College Office:

- Completed application (including references and official transcripts)
- Non-refundable application fee
- Agreement to a background check
- Certification of high school graduation or high school equivalency (acceptable certification includes an official high school transcript, G.E.D., or an official transcript from coursework or degree completion at a higher education institution).
- Agreement with the VBC doctrinal statement
- Evidence of faithful attendance to a local church

The application and all supporting documents must be received at least two weeks before the start of the semester that the student wishes to begin classes.

UNDERGRADUATE MINISTRY DEPARTMENT

Ministry Department Concentrations

Students interested in acquiring a degree in ministry may select from the following list of concentrations:

- Bible Certificate
- Bible Concentration
- Church Ministries Concentration
- Church Business Concentration
- Pastoral Studies Concentration
- Youth Ministries Concentration

Ministry Department Objective

The purpose of this program is fourfold: (1) to provide students with a strong foundation of biblical doctrine and truth; (2) to prepare the student with a well-balanced ability to understand and apply the Scriptures personally and to ministry; (3) to provide training to help students clearly communicate God's Word to believers and unbelievers; and (4) to train effective Christian leaders and servants in local church ministries.

The **Bible Certificate** may serve as either a short course of study for a lay person who wishes to understand, interpret, and apply Bible truth more effectively or as the introduction to a longer course of study for one who wishes to prepare for full-time ministry on a church staff. The courses required for the Bible Certificate form a foundation for those who choose to continue their studies.

The **Associate of Ministry** degree is offered to students who wish to complete a two-year program of study that prepares them for support ministries in the local church or to those planning more education in non-ministry vocations. The courses required for the associate degree are also designed to coordinate with the requirements of the four-year program for those who choose to further their education after completing this degree.

The **Bachelor of Ministry** degree program prepares men and women who are called of God into vocational ministry in the local church. The four-year program of study provides a solid foundation for church ministry for pastors, pastoral assistants, youth leaders, musicians, and office personnel. The degree may also serve as a base for graduate study in ministry fields.

Academic Requirements

Students pursuing a Ministry Degree must have either graduated from high school, passed the G.E.D., or demonstrated the ability to complete college-level course work to the satisfaction of the Academic Dean.

Learning Outcomes for Ministry Department Students

(The department outcomes are linked to the college outcomes.)

1. Students will demonstrate a foundational knowledge of biblical doctrine and practice (S-2, 4, 6; E-2).
2. Students will demonstrate a well-balanced ability to personally interpret the Scriptures from a dispensational perspective (S-1, 4, 5, 6; E-2, 4, 6).
3. Students will demonstrate competence in communicating clearly and compassionately God's Word to believers and unbelievers (S-1, 2, 4, 5; E-1, 4, 5).
4. Students will demonstrate a basic knowledge of the skills and tools needed to lead in one or more areas of lay or full-time church ministry (S-1, 3, 5, 6; E-1, 5, 7, 8).
5. Students will demonstrate a determined commitment to use all developed knowledge and skill to serve Christ in and through the local church (S-1, 3; S-8).

Bible Certificate

The Bible Certificate is a 30-credit undergraduate program intended for students who desire to serve the Lord in ministry and desire special training in Bible and Christian service. This certificate may provide the basis for entrance into the associate or bachelor's degree programs. *(Italicized courses are required.)*

Bible and Theology		12 credits
<i>BI 101</i>	<i>Old Testament Survey</i>	3
<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3
Ministry Department electives		18 credits*
Total		30 credits

Suggested Schedule for Degree Completion

		<u>First Year</u>				
		Fall		Spring		
<i>BI 101</i>	<i>Old Testament Survey</i>	3		<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3		<i>TH 204</i>	<i>Bible Doctrines II</i>	3
	Electives*	2				6 credits
		8 credits				
		<u>Second Year</u>				
		Fall		Spring		
	Elective	2		Elective		2
	Elective	2		Elective		2
	Elective	2		Elective		2
	Elective	2		Elective		2
		8 credits				8 credits

*All electives must have the following designations: BI/TH/CM/PT/YM/MI

Associate of Ministry

Church Business Concentration (*Italicized courses are required.*)

An Associate of Ministry with a Church Business Concentration may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Church Business Concentration for additional information about this course of study.

Bible and Theology	12 credits	Business	18 credits
(choose 4 of the following courses)		<i>BA 103</i>	<i>Principles of Accounting I</i> 3
<i>BI 101</i>	<i>Old Testament Survey</i> 3	<i>BA 104</i>	<i>Principles of Accounting II</i> 3
<i>BI 102</i>	<i>New Testament Survey</i> 3	<i>BA 201</i>	<i>Organizational Commun.</i> 3
<i>BI 213</i>	<i>Life of Christ I</i> 3	<i>BA 210</i>	<i>Principles of Marketing</i> 3
<i>BI 214</i>	<i>Life of Christ II</i> 3	<i>BA 212</i>	<i>Principles of Management</i> 3
<i>TH 203</i>	<i>Bible Doctrines I</i> 3	<i>GE 202</i>	<i>Interpersonal Communications</i> 3
<i>TH 204</i>	<i>Bible Doctrines II</i> 3		
 Practical Ministry		General Education	
	10 credits		18 credits
<i>CM 104</i>	<i>Personal Evangelism</i> 2	<i>EN 101</i>	<i>Composition I</i> 3
<i>CM 302</i>	<i>Christian Leadership</i> 2	<i>EN 102</i>	<i>Composition II</i> 3
<i>CM 303</i>	<i>Teaching Methods</i> 2		<i>Literature Elective</i> 3
<i>APOL 101</i>	<i>Introduction to Worldview</i> 3	<i>CHHI 323</i>	<i>Church History</i> 3
<i>CM 181-482</i>	<i>Field Practicum</i> 1	<i>MA 101</i>	<i>College Math</i> 3
		<i>SP 101</i>	<i>Fundamentals of Speech</i> 3
		<hr/> Electives 2 credits	
		Total	60 credits

Suggested Schedule for Degree Completion

<u>First Year</u>			
Fall		Spring	
<i>BI 101</i>	<i>Old Testament Survey</i> 3	<i>BI 102</i>	<i>New Testament Survey</i> 3
<i>CM 303</i>	<i>Teaching Methods</i> 2	<i>CM 104</i>	<i>Personal Evangelism</i> 2
<i>EN 101</i>	<i>Composition I</i> 3	<i>CM 302</i>	<i>Christian Leadership</i> 2
<i>MA 101</i>	<i>College Math</i> 3	<i>EN 102</i>	<i>Composition II</i> 3
<i>GE 202</i>	<i>Interpersonal Communications</i> 2	<i>BA 201</i>	<i>Organizational Communication</i> 3
<i>PT 401</i>	<i>Survey of Church Ministries</i> 2	<i>CM 402</i>	<i>Child Evangelism</i> 2
	15 credits		15 credits
<u>Second Year</u>			
Fall		Spring	
<i>TH 203</i>	<i>Bible Doctrines I</i> 3	<i>TH 204</i>	<i>Bible Doctrines II</i> 3
<i>BA 103</i>	<i>Principles of Accounting I</i> 3	<i>SP 101</i>	<i>Fundamentals of Speech</i> 3
	<i>Literature Elective</i> 3	<i>BA 104</i>	<i>Principles of Accounting II</i> 3
<i>BA 212</i>	<i>Principles of Management</i> 3	<i>BA 210</i>	<i>Principles of Marketing</i> 3
<i>APOL 101</i>	<i>Introduction to Worldview</i> 3		<i>Electives</i> 3
	15 credits		15 credits

Associate of Ministry

Youth Ministries Concentration *(Italicized courses are required.)*

An Associate of Ministry with a Youth Ministries Concentration may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Youth Ministries Concentration for additional information about this course of study.

Bible and Theology	12 credits		
(choose 4 of the following courses)			
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>YM 210</i> <i>Teaching Youth</i> 2
<i>BI 102</i>	<i>New Testament Survey</i>	3	<i>APOL 101</i> <i>Introduction to Worldview</i> 3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>CM 181-482</i> <i>Field Practicum</i> 1
<i>BI 214</i>	<i>Life of Christ II</i>	3	
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	Ministry Department electives 4 credits
<i>TH 204</i>	<i>Bible Doctrines II</i>	3	
Practical Ministry 18 credits			
<i>CM 104</i>	<i>Personal Evangelism</i>	2	General Education 18 credits
<i>CM 302</i>	<i>Christian Leadership</i>	2	<i>EN 101</i> <i>Composition I</i> 3
<i>CM 210</i>	<i>Philosophy of Church Music</i>	2	<i>EN 102</i> <i>Composition II</i> 3
<i>YM 101</i>	<i>YM Philosophy and Leadership</i>	2	<i>Literature Elective</i> 3
<i>YM 110</i>	<i>Hist. and Theo. Found. of YM</i>	2	<i>History Elective</i> 3
<i>YM 201</i>	<i>YM Programs and Methods</i>	2	<i>MA 101</i> <i>College Math</i> 3
			<i>SP 101</i> <i>Fundamentals of Speech</i> 3
			Electives 8 credits
			Total 60 credits

Suggested Schedule for Degree Completion

<u>First Year</u>			
Fall		Spring	
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>CM 104</i> <i>Personal Evangelism</i> 2
<i>EN 101</i>	<i>Composition I</i>	3	<i>CM 302</i> <i>Christian Leadership</i> 2
<i>MA 101</i>	<i>College Math</i>	3	<i>EN 102</i> <i>Composition II</i> 3
	<i>History Elective</i>	3	<i>YM 210</i> <i>Teaching Youth</i> 2
<i>YM 201</i>	<i>YM Programs and Methods</i>	2	Electives 7
		14 credits	16 credits
<u>Second Year</u>			
Fall		Spring	
<i>BI 102</i>	<i>New Testament Survey</i>	3	<i>TH 204</i> <i>Bible Doctrines II</i> 3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>Literature Elective</i> 3
<i>YM 101</i>	<i>YM Philosophy and Leadership</i>	2	<i>SP 101</i> <i>Fundamentals of Speech</i> 3
	<i>Introduction to Worldview</i>	3	<i>CM 210</i> <i>Philosophy of Church Music</i> 2
	Ministry Dept. Electives	2	<i>YM 110</i> <i>History and Theo. Found. of YM</i> 2
	Electives	2	Electives 2
		15 credits	15 credits

The Bachelor of Ministry degree program prepares men and women who are called of God into vocational ministry in the local church. The four-year program of study provides a solid foundation for church ministry for pastors, pastoral assistants, youth leaders, church education directors, musicians, and office personnel. The degree may also serve as a base for graduate study in ministry fields. The Bachelor of Ministry degree consists of five different tracks: Bible Concentration, Pastoral Studies Concentration, Church Ministries Concentration, Youth Ministries Concentration, and Church Business Concentration.

Bible Concentration (*Italicized courses are required.*)

The Bible Concentration provides the student with the knowledge and study tools needed to understand, interpret, and apply Bible truth effectively. The required courses provide a basic foundation of biblical knowledge, philosophy, and values which will serve as guiding principles for life and ministry. This program also allows the flexibility of emphasizing one of several areas of ministry. A Bachelor of Ministry Degree with a concentration in Bible will be granted to a student upon successful completion of at least 120 semester hours. *Students seeking a Bible concentration must pursue at least one minor.* Semester hours and specific courses required in each category are as follows:

			<i>APOL 101</i>	<i>Introduction to Worldview</i>	<i>3</i>
Bible and Theology		28 credits			
<i>BI 101</i>	<i>Old Testament Survey</i>	<i>3</i>	Ministry Department electives		24 credits
<i>BI 102</i>	<i>New Testament Survey</i>	<i>3</i>			
<i>BI 213</i>	<i>Life of Christ I</i>	<i>3</i>	General Education		30 credits
<i>BI 214</i>	<i>Life of Christ II</i>	<i>3</i>	<i>EN 101</i>	<i>Composition I</i>	<i>3</i>
<i>BI 201</i>	<i>Pentateuch</i>	<i>2</i>	<i>EN 102</i>	<i>Composition II</i>	<i>3</i>
<i>BI 212</i>	<i>Romans</i>	<i>2</i>		<i>Literature Elective</i>	<i>3</i>
<i>BI 222</i>	<i>Principles of Bible Study</i>	<i>2</i>	<i>HI 201</i>	<i>History of Western Civ. I</i>	<i>3</i>
<i>TH 203</i>	<i>Bible Doctrines I</i>	<i>3</i>	<i>HI 202</i>	<i>History of Western Civ. II</i>	<i>3</i>
<i>TH 204</i>	<i>Bible Doctrines II</i>	<i>3</i>	<i>CHHI 323</i>	<i>Church History</i>	<i>3</i>
<i>TH 401</i>	<i>Eschatology</i>	<i>2</i>	<i>CHHI 423</i>	<i>Baptist History</i>	<i>3</i>
<i>TH 402</i>	<i>Contemporary Theology</i>	<i>2</i>	<i>MA 101</i>	<i>College Math</i>	<i>3</i>
			<i>SC 101</i>	<i>Life Science</i>	<i>3</i>
Practical Ministry		10 credits	<i>SP 101</i>	<i>Fundamentals of Speech</i>	<i>3</i>
<i>CM 104</i>	<i>Personal Evangelism</i>	<i>2</i>	Electives		28 credits
<i>CM 181-482</i>	<i>Field Practicum</i>	<i>1</i>			
<i>CM 302</i>	<i>Christian Leadership</i>	<i>2</i>	Total		120 credits
<i>CM 303</i>	<i>Teaching Methods</i>	<i>2</i>			

Bachelor of Ministry
Bible Concentration
Suggested Schedule for Degree Completion

First Year

Fall			Spring		
BI 101	Old Testament Survey	3	BI 102	New Testament Survey	3
CM 303	Teaching Methods	2	CM 302	Christian Leadership	2
EN 101	Composition I	3	EN 102	Composition II	3
MA 101	College Math	3	SP 101	Fundamentals of Speech	3
	Ministry Dept. Elective	3		Ministry Dept. Electives	2
		14 credits		Electives	3
					16 credits

Second Year

Fall			Spring		
BI 213	Life of Christ I	3	BI 212	Romans	2
TH 203	Bible Doctrines I	3	BI 214	Life of Christ II	3
BI 222	Principles of Bible Study	2	TH 204	Bible Doctrines II	3
CHHI 323	Church History	3		Literature Elective	3
APOL 101	Introduction to Worldview	3	CM 104	Personal Evangelism	2
CM 181-482	Field Practicum	1		Ministry Dept. Electives	2
		15 credits			15 credits

Third Year

Fall			Spring		
BI 201	Pentateuch	2	HI 202	History of Western Civ. II	3
HI 201	History of Western Civ. I	3	TH 402	Contemporary Theology	2
	Ministry Dept. Electives	5		Ministry Dept. Electives	2
	Electives	5		Electives	8
		15 credits			15 credits

Fourth Year

Fall			Spring		
SC 101	Life Science	3	CHHI 423	Baptist History	3
TH 401	Eschatology	2		Ministry Dept. Electives	6
	Ministry Dept. Electives	4		Electives	6
	Electives	6			15 credits
		15 credits			

Bachelor of Ministry

Church Ministries Concentration (*Italicized courses are required.*)

The Church Ministries concentration is designed to prepare the student to serve as an assistant to a pastor in a role that includes overseeing the Sunday school, children’s ministries, and other educational functions of the church. A Bachelor of Ministry Degree with a concentration in Church Ministries will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Bible and Theology</td> <td style="text-align: right;">18 credits</td> </tr> <tr> <td><i>BI 101</i> <i>Old Testament Survey</i></td> <td style="text-align: right;">3</td> </tr> <tr> <td><i>BI 102</i> <i>New Testament Survey</i></td> <td style="text-align: right;">3</td> </tr> <tr> <td><i>BI 213</i> <i>Life of Christ I</i></td> <td style="text-align: right;">3</td> </tr> <tr> <td><i>BI 214</i> <i>Life of Christ II</i></td> <td style="text-align: right;">3</td> </tr> <tr> <td><i>TH 203</i> <i>Bible Doctrines I</i></td> <td style="text-align: right;">3</td> </tr> <tr> <td><i>TH 204</i> <i>Bible Doctrines II</i></td> <td style="text-align: right;">3</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>Practical Ministry</td> <td style="text-align: right;">28 credits</td> </tr> <tr> <td><i>CM 104</i> <i>Personal Evangelism</i></td> <td style="text-align: right;">2</td> </tr> <tr> <td><i>CM 181-482</i> <i>Field Practicum</i></td> <td style="text-align: right;">2</td> </tr> <tr> <td><i>CM 302</i> <i>Christian Leadership</i></td> <td style="text-align: right;">2</td> </tr> <tr> <td><i>CM 303</i> <i>Teaching Methods</i></td> <td style="text-align: right;">2</td> </tr> <tr> <td><i>CM 321</i> <i>Sunday School Administration</i></td> <td style="text-align: right;">2</td> </tr> <tr> <td><i>CM 402</i> <i>Child Evangelism</i></td> <td style="text-align: right;">2</td> </tr> <tr> <td><i>ED 112</i> <i>Philosophy of Christian Ed.</i></td> <td style="text-align: right;">2</td> </tr> <tr> <td><i>MI 100</i> <i>Intro. to World Missions</i></td> <td style="text-align: right;">3</td> </tr> <tr> <td><i>CM 210</i> <i>Philosophy of Church Music</i></td> <td style="text-align: right;">2</td> </tr> <tr> <td><i>PT 401</i> <i>Survey of Church Ministries</i></td> <td style="text-align: right;">2</td> </tr> <tr> <td><i>PT 403</i> <i>Biblical Counseling</i></td> <td style="text-align: right;">2</td> </tr> <tr> <td><i>YM 101</i> <i>Youth Ministry Phil./Leadership</i></td> <td style="text-align: right;">2</td> </tr> <tr> <td><i>APOL 101</i> <i>Introduction to Worldview</i></td> <td style="text-align: right;">3</td> </tr> </table>	Bible and Theology	18 credits	<i>BI 101</i> <i>Old Testament Survey</i>	3	<i>BI 102</i> <i>New Testament Survey</i>	3	<i>BI 213</i> <i>Life of Christ I</i>	3	<i>BI 214</i> <i>Life of Christ II</i>	3	<i>TH 203</i> <i>Bible Doctrines I</i>	3	<i>TH 204</i> <i>Bible Doctrines II</i>	3	 		Practical Ministry	28 credits	<i>CM 104</i> <i>Personal Evangelism</i>	2	<i>CM 181-482</i> <i>Field Practicum</i>	2	<i>CM 302</i> <i>Christian Leadership</i>	2	<i>CM 303</i> <i>Teaching Methods</i>	2	<i>CM 321</i> <i>Sunday School Administration</i>	2	<i>CM 402</i> <i>Child Evangelism</i>	2	<i>ED 112</i> <i>Philosophy of Christian Ed.</i>	2	<i>MI 100</i> <i>Intro. to World Missions</i>	3	<i>CM 210</i> <i>Philosophy of Church Music</i>	2	<i>PT 401</i> <i>Survey of Church Ministries</i>	2	<i>PT 403</i> <i>Biblical Counseling</i>	2	<i>YM 101</i> <i>Youth Ministry Phil./Leadership</i>	2	<i>APOL 101</i> <i>Introduction to Worldview</i>	3	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Ministry Department Electives</td> <td style="text-align: right;">21 credits</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>General Education</td> <td style="text-align: right;">30 credits</td> </tr> <tr> <td><i>EN 101</i> <i>Composition I</i></td> <td style="text-align: right;">3</td> </tr> <tr> <td><i>EN 102</i> <i>Composition II</i></td> <td style="text-align: right;">3</td> </tr> <tr> <td></td> <td style="text-align: right;"><i>Literature Elective</i> 3</td> </tr> <tr> <td><i>HI 201</i> <i>History of Western Civ. 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I</i>	3	<i>HI 202</i> <i>History of Western Civ. II</i>	3	<i>CHHI 323</i> <i>Church History</i>	3	<i>CHHI 423</i> <i>Baptist History</i>	3	<i>MA 101</i> <i>College Math</i>	3	<i>SC 101</i> <i>Life Science</i>	3	<i>SP 101</i> <i>Fundamentals of Speech</i>	3	 		Electives	23 credits	 		Total	120 credits
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Bachelor of Ministry
Church Ministries Concentration
Suggested Schedule for Degree Completion

First Year

Fall			Spring		
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>BI 214</i>	<i>Life of Christ II</i>	3
<i>EN 101</i>	<i>Composition I</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
<i>MA 101</i>	<i>College Math</i>	3		Ministry Dept. Electives	2
<i>CM 181-482</i>	<i>Field Practicum</i>	1		Electives	5
	Electives	2			
		15 credits			16 credits

Second Year

Fall			Spring		
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>TH 204</i>	<i>Bible Doctrines II</i>	3
<i>CM 181-482</i>	<i>Field Practicum</i>	1		<i>Literature Elective</i>	3
<i>SC 101</i>	<i>Life Science</i>	3	<i>CM 104</i>	<i>Personal Evangelism</i>	2
	<i>Introduction to Worldview</i>	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
	Ministry Dept. Electives	2		Ministry Dept. Electives	3
	Electives	4			
		16 credits			14 credits

Third Year

Fall			Spring		
<i>CM 303</i>	<i>Teaching Methods</i>	2	<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>ED 112</i>	<i>Philosophy of Christian Ed.</i>	2	<i>HI 202</i>	<i>History of Western Civ. II</i>	3
<i>HI 201</i>	<i>History of Western Civ. I</i>	3	<i>MI 100</i>	<i>Introduction to World Missions</i>	3
<i>CHHI 323</i>	<i>Church History</i>	3	<i>CM 210</i>	<i>Philosophy of Church Music</i>	2
<i>PT 401</i>	<i>Survey of Church Ministries</i>	2		Ministry Dept. Electives	2
<i>PT 403</i>	<i>Biblical Counseling</i>	2		Electives	3
		14 credits			15 credits

Fourth Year

Fall			Spring		
<i>CM 321</i>	<i>Sunday School Administration</i>	2	<i>CM 402</i>	<i>Child Evangelism</i>	2
<i>YM 101</i>	<i>Youth Ministry Phil. And Lead.</i>	2	<i>CHHI 423</i>	<i>Baptist History</i>	3
	Ministry Dept. Electives	6		Ministry Dept. Electives	6
	Electives	5		Electives	4
		15 credits			15 credits

Bachelor of Ministry
Church Business Concentration
Suggested Schedule for Degree Completion

First Year

Fall				Spring		
<i>BI 101</i>	<i>Old Testament Survey</i>	3		<i>BA 201</i>	<i>Organizational Communication</i>	3
<i>EN 101</i>	<i>Composition I</i>	3		<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>MA 101</i>	<i>College Math</i>	3		<i>EN 102</i>	<i>Composition II</i>	3
<i>GE 202</i>	<i>Interpersonal Communications</i>	3		<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
	Ministry Dept. Electives	3			Ministry Dept. Electives	3
15 credits				15 credits		

Second Year

Fall				Spring		
<i>BA 103</i>	<i>Principles of Accounting I</i>	3		<i>BA 104</i>	<i>Principles of Accounting II</i>	3
<i>BI 213</i>	<i>Life of Christ I</i>	3		<i>BI 214</i>	<i>Life of Christ II</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3			<i>Literature Elective</i>	3
<i>APOL 101</i>	<i>Introduction to Worldview</i>	3		<i>TH 204</i>	<i>Bible Doctrines II</i>	3
<i>CM 181-482</i>	<i>Field Practicum</i>					
	Ministry Dept. Electives	2			Electives	3
15 credits				15 credits		

Third Year

Fall				Spring		
<i>BA 401</i>	<i>Corporate Finance</i>	3		<i>BA 410</i>	<i>Church and Business Law</i>	3
<i>BA 405</i>	<i>Economics</i>	3		<i>CM 104</i>	<i>Personal Evangelism</i>	2
<i>HI 201</i>	<i>History of Western Civ. I</i>	3		<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>CHHI 323</i>	<i>Church History</i>	3		<i>HI 202</i>	<i>History of Western Civ. II</i>	3
<i>MA 203</i>	<i>Introduction to Statistics</i>	3		<i>HI 403</i>	<i>Baptist History</i>	3
					Ministry Dept. Electives	2
15 credits				15 credits		

Fourth Year

Fall				Spring		
<i>BA 202</i>	<i>Principles of Management</i>	3		<i>BA 210</i>	<i>Principles of Marketing</i>	3
<i>CM 303</i>	<i>Teaching Methods</i>	2			Ministry Dept. Electives	4
<i>SC 101</i>	<i>Life Science</i>	3			Electives	8
	Electives	7				
15 credits				15 credits		

Bachelor of Ministry

Pastoral Studies Concentration (*Italicized courses are required.*)

The Pastoral Studies concentration is designed to prepare men for pastoral leadership. Emphasis is given to biblical studies, Bible languages, church administration, preaching, counseling, and other skills that will be valuable to the man whom God has called to oversee the life and growth of a local church. A Bachelor of Ministry Degree with a concentration in Pastoral Studies will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

Bible and Theology		32 credits	<i>PT 432</i>	<i>Pulpit Communications</i>	2
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>PT 406</i>	<i>Pastoral Administration</i>	2
<i>BI 102</i>	<i>New Testament Survey</i>	3	<i>PT 421</i>	<i>Expository Preaching</i>	2
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>MI 100</i>	<i>Introduction to Missions</i>	3
<i>BI 214</i>	<i>Life of Christ II</i>	3	<i>PT 112</i>	<i>Philosophy of Christian Ed.</i>	2
<i>BI 201</i>	<i>Pentateuch</i>	2	<i>APOL 101</i>	<i>Introduction to Worldview</i>	3
<i>BI 222</i>	<i>Principles of Bible Study</i>	2			
<i>BL 421</i>	<i>Greek I</i>	3			
<i>BL 422</i>	<i>Greek II</i>	3			
<i>TH 203</i>	<i>Bible Doctrines I</i>	3			
<i>TH 204</i>	<i>Bible Doctrines II</i>	3			
<i>TH 401</i>	<i>Eschatology</i>	2			
<i>TH 402</i>	<i>Contemporary Theology</i>	2			
Practical Ministry		34 credits			
<i>CM 18-482</i>	<i>Field Practicum</i>	2			
<i>CM 101</i>	<i>Youth Min. Phil. and Leadership</i>	2			
<i>CM 104</i>	<i>Personal Evangelism</i>	2			
<i>CM 205</i>	<i>Digital Media for Ministry</i>	2			
<i>CM 302</i>	<i>Christian Leadership</i>	2			
<i>CM 303</i>	<i>Teaching Methods</i>	2			
<i>CM 304</i>	<i>Marriage and the Family</i>	2			
<i>PT 403</i>	<i>Biblical Counseling</i>	2			
<i>CM 210</i>	<i>Philosophy of Church Music</i>	2			
<i>PT 321</i>	<i>Survey of Biblical Preaching</i>	2			
				Ministry Department electives	11 credits
				General Education	30 credits
			<i>EN 101</i>	<i>Composition I</i>	3
			<i>EN 102</i>	<i>Composition II</i>	3
				<i>Literature Elective</i>	3
			<i>GE 202</i>	<i>Interpersonal Communication</i>	3
			<i>HI 201</i>	<i>History of Western Civ. I</i>	3
			<i>HI 202</i>	<i>History of Western Civ. II</i>	3
			<i>CHHI 323</i>	<i>Church History</i>	3
			<i>CHHI 423</i>	<i>Baptist History</i>	3
			<i>MA 101</i>	<i>College Math</i>	3
			<i>SC 101</i>	<i>Life Science</i>	3
			Electives		13 credits
			Total		120 credits

Bachelor of Ministry
Pastoral Studies concentration
Suggested Schedule for Degree Completion

First Year

Fall			Spring		
BI 101	Old Testament Survey	3	BI 102	New Testament Survey	3
BI 213	Life of Christ I	3	BI 214	Life of Christ II	3
EN 101	Composition I	3	CM 302	Christian Leadership	2
MA 101	College Math	3	EN 102	Composition II	3
CM 181-482	Field Practicum	1		Ministry Dept. Electives	4
PT 321	Survey of Biblical Preaching	2			
		15 credits			15 credits

Second Year

Fall			Spring		
BI 201	Pentateuch	2	CM 104	Personal Evangelism	2
BI 222	Principles of Bible Study	2		Literature Elective	3
CM 181-482	Field Practicum	1	CHHI 423	Baptist History	3
APOL 101	Introduction to Worldview	3	TH 204	Bible Doctrines II	3
YM 101	Youth Min. Philosophy and Leader.	2		Electives	3
SC 101	Life Science	3			
TH 203	Bible Doctrines I	3			
		16 credits			14 credits

Third Year

Fall			Spring		
BL 421	Greek I	3	BL 422	Greek II	3
CM 303	Teaching Methods	2	HI 202	History of Western Civ. II	3
HI 201	History of Western Civ. I	3		Ministry Dept. Electives	2
CHHI 323	Church History	3		Electives	7
CM 403	Biblical Counseling	2			
TH 401	Eschatology	2			
		15 credits			15 credits

Fourth Year

Fall			Spring		
CM 205	Digital Media for Ministry	2	CM 304	Marriage and the Family	2
GE 202	Interpersonal Communications	3	CM 210	Philosophy of Church Music	2
PT 112	Philosophy of Christian Ed.	2	PT 404	Introduction to Missions	2
PT 421	Expository Preaching	2	PT 406	Pastoral Administration	2
	Ministry Dept. Electives	2	PT 432	Pulpit Communications	2
	Electives	4	TH 402	Contemporary Theology	2
		15 credits		Ministry Dept. Electives	3
					15 credits

Bachelor of Ministry

Youth Ministries Concentration *(Italicized courses are required.)*

The Youth Ministries concentration prepares students for ministering to young people and their families through a variety of programs in the context of the local church. Special emphasis is given to understanding and effectively working with, counseling, and teaching those who are in their teen years. A Bachelor of Ministry Degree with a concentration in Youth Ministries will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

Bible and Theology		26 credits	<i>CM 104</i>	<i>Personal Evangelism</i>	2
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>CM 205</i>	<i>Digital Media for Ministry</i>	2
<i>BI 102</i>	<i>New Testament Survey</i>	3	<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>APOL 101</i>	<i>Introduction to Worldview</i>	3
<i>BI 214</i>	<i>Life of Christ II</i>	3	<i>CM 181-482</i>	<i>Field Practicum</i>	1
<i>BI 201</i>	<i>Pentateuch</i>	2	Ministry Department electives 13 credits		
<i>BI 222</i>	<i>Principles of Bible Study</i>	2	General Education 32 credits		
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>EN 101</i>	<i>Composition I</i>	3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
<i>TH 401</i>	<i>Eschatology</i>	2		<i>Literature Elective</i>	3
<i>TH 402</i>	<i>Contemporary Theology</i>	2	<i>GE 202</i>	<i>Interpersonal Communication</i>	3
Practical Ministry		30 credits	<i>HI 201</i>	<i>History of Western Civ. I</i>	3
<i>YM 101</i>	<i>YM Philosophy and Leadership</i>	2	<i>HI 202</i>	<i>History of Western Civ. II</i>	3
<i>YM 110</i>	<i>Hist. and Theo. Found. of YM</i>	2	<i>CHHI 323</i>	<i>Church History</i>	3
<i>YM 201</i>	<i>YM Programs and Methods</i>	2	<i>CHHI 423</i>	<i>Baptist History</i>	3
<i>YM 210</i>	<i>Teaching Youth</i>	2	<i>MA 101</i>	<i>College Math</i>	3
<i>YM 301</i>	<i>Contemporary Issues in YM</i>	2	<i>SC 101</i>	<i>Life Science</i>	3
<i>YM 310</i>	<i>Discipleship and Mentoring in YM2</i>	2	<i>CM 210</i>	<i>Philosophy of Church Music</i>	2
<i>YM 401</i>	<i>Counseling Youth</i>	2	Electives 19 credits		
<i>YM 410</i>	<i>YM Internship</i>	2	<hr/>		
<i>PT 321</i>	<i>Survey of Biblical Preaching</i>	2	Total 120 credits		
<i>PT 432</i>	<i>Pulpit Communications</i>	2			

Bachelor of Ministry
Youth Ministries Concentration
Suggested Schedule for Degree Completion

First Year

Fall				Spring		
BI 101	Old Testament Survey	3		BI 102	New Testament Survey	3
BI 213	Life of Christ I	3		BI 214	Life of Christ II	3
EN 101	Composition I	3		EN 102	Composition II	3
MA 101	College Math	3		YM 210	Teaching Youth	2
YM 201	YM Programs and Methods	2			Ministry Dept. Electives	2
	Ministry Dept. Electives	1			Electives	2
15 credits				15 credits		

Second Year

Fall				Spring		
BI 222	Principles of Bible Study	2		CM 104	Personal Evangelism	2
TH 203	Bible Doctrines I	3			Literature Elective	3
APOL 101	Introduction to Worldview	3		TH 204	Bible Doctrines II	3
YM 101	YM Philosophy and Leadership	2		YM 110	History and Theo. Found. of YM	2
YM 301	Contemporary Issues in YM	2			Ministry Dept. Electives	2
CM 181-482	Field Practicum	1			Electives	3
	Ministry Electives	2				
15 credits				15 credits		

Third Year

Fall				Spring		
HI 201	History of Western Civ. I	3		CM 302	Christian Leadership	2
CHHI 323	Church History	3		HI 202	History of Western Civ. II	3
PT 321	Survey of Biblical Preaching	2		TH 402	Contemporary Theology	2
CM 205	Digital Media for Ministry	2			Ministry Dept. Electives	6
	Electives	5			Electives	2
15 credits				15 credits		

Fourth Year

Fall				Spring		
BI 201	Pentateuch	2		CHHI 423	Baptist History	3
GE 202	Interpersonal Communication	3		CM 210	Philosophy of Church Music	2
SC 101	Life Science	3		PT 432	Pulpit Communications	2
TH 401	Eschatology	2		YM 401	Counseling Youth	2
YM 310	Discipleship and Mentoring in YM	2		YM 410	YM Internship	2
	Electives	3			Electives	4
15 credits				15 credits		

UNDERGRADUATE CHRISTIAN EDUCATION DEPARTMENT

Christian Education Department Concentrations

Students interested in acquiring a degree in Christian education and teaching in a Christian school may select from the following list of concentrations that are currently offered:

- Early Childhood Concentration
- Elementary Concentration
- Secondary Concentration

All bachelor's degree candidates will complete within their degree programs the equivalent of a Bible Major (30 hours of Bible and Theology). A student must make a minimum grade of C in all ED courses in order to continue to qualify as an undergraduate Christian Education student.

Christian Education Department Objective

The education program is designed to equip the student with a biblical philosophy of education to facilitate integrating Bible truth into the subject content areas. The student will also receive appropriate academic training to enable him to teach effectively in a Christian school. The student is challenged to approach the teaching ministry with a servant's heart.

Learning Outcomes for Christian Education Students

(The department outcomes are linked to the college outcomes.)

1. Students will demonstrate competence in biblical integration (S-1, 2, 4, 5, 6; E-2, 4, 5, 6).
2. Students will obtain knowledge in the subject areas included within their teaching field(s) at the elementary or secondary level (E-5, 7).
3. Students will effectively communicate facts, concepts, and principles related to their teaching field(s) at the elementary or secondary level (E-1, 5, 6).
4. Students will demonstrate the ability to organize and manage the Christian elementary or secondary classroom (S-1, 3, 5; E-4, 5, 6).
5. Students will display practical knowledge of multiple biblical methods of instruction in the elementary and secondary classroom (S-1, 3; E-4, 5, 8).
6. Students will exhibit proficiency with technology appropriate to their teaching responsibilities (E-5, 7, 8).

Academic Requirements

Students pursuing an education degree must have either graduated from high school, passed the G.E.D., or demonstrated the ability to complete college-level course work to the satisfaction of the Academic Dean.

Associate of Christian Education

Associate of Christian Early Childhood Education

The Christian Early Childhood Education program is designed to prepare students to work in a preschool setting and perform their duties with knowledge, expertise, and warm-hearted service. (*Italicized courses are required.*)

Bible and Theology	12 credits				
(choose 4 of the following courses)				<i>ED 222</i>	2
<i>BI 101</i>	<i>Old Testament Survey</i>	3		<i>ED 102</i>	3
<i>BI 102</i>	<i>New Testament Survey</i>	3		<i>ED 111</i>	2
<i>BI 213</i>	<i>Life of Christ I</i>	3		<i>ED 211</i>	1
<i>BI 214</i>	<i>Life of Christ II</i>	3		<i>ED 201</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3			
<i>TH 204</i>	<i>Bible Doctrines II</i>	3		General Education	21 credits
				<i>EN 101</i>	3
				<i>EN 102</i>	3
				<i>EN 204</i>	3
Practical Ministries		6 credits		<i>MA 101</i>	3
<i>APOL 101</i>	<i>Intro. to Worldview</i>	3		<i>SC 101</i>	3
<i>CM 181-482</i>	<i>Field Practicum</i>	1		<i>SC 102</i>	3
<i>CM 402</i>	<i>Child Evangelism</i>	2		<i>SP 101</i>	3
Christian Education		15 credits		Electives	6
<i>ED 101</i>	<i>Methods and Materials</i>	2		Total	60 credits
<i>ED 112</i>	<i>Philosophy of Christian Education</i>	2			

Suggested Schedule for Degree Completion

<u>First Year</u>					
Fall			Spring		
<i>BI/TH</i>	<i>Choose One</i>	3	<i>BI/TH</i>	<i>Choose One</i>	3
<i>ED 101</i>	<i>Methods and Materials</i>	2	<i>ED 222</i>	<i>Teaching the Young Child</i>	2
<i>ED 112</i>	<i>Philosophy of Christian Education</i>	2	<i>EN 102</i>	<i>Composition II</i>	3
<i>EN 101</i>	<i>Composition I</i>	3	<i>SC 102</i>	<i>Physical Science</i>	3
<i>MA 101</i>	<i>College Math</i>	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
<i>APOL 101</i>	<i>Introduction to Worldview</i>	3	<i>CM 181-482</i>	<i>Field Practicum</i>	1
		16 credits			15 credits
<u>Second Year</u>					
Fall			Spring		
<i>BI/TH</i>	<i>Choose One</i>	3	<i>BI/TH</i>	<i>Choose One</i>	3
<i>GE 111</i>	<i>Human Growth/Development</i>	2	<i>CM 402</i>	<i>Child Evangelism</i>	2
<i>ED 201</i>	<i>Teaching Read/Lang. Arts</i>	3	<i>ED 102</i>	<i>Teaching Music/Art/PE</i>	3
<i>SC 101</i>	<i>Life Science</i>	3	<i>ED 211</i>	<i>Early Childhood Internship</i>	1
	Elective	4	<i>EN 204</i>	<i>Children's Literature</i>	3
		15 credits		Elective	2
					14 credits

Associate of Christian Elementary Education

The Associate of Christian Elementary Education degree is offered to students who wish to complete a two-year program of study that prepares them for support ministry in a Christian school. The courses required for the Associate degree are also designed to coordinate with the requirements of the four-year program for those who choose to further their education after completing this degree. An Associate of Christian Elementary Education degree may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. (*Italicized courses are required.*)

Bible and Theology	12 credits	<i>ED 112</i>	<i>Philosophy of Christian Education 2</i>
(choose 4 of the following courses)		<i>ED 201</i>	<i>Teaching Reading/Language Arts 3</i>
<i>BI 101</i>	<i>Old Testament Survey 3</i>	<i>ED 202</i>	<i>Teaching Elementary Math 3</i>
<i>BI 102</i>	<i>New Testament Survey 3</i>	<i>ED 302</i>	<i>Classroom Practicum 2</i>
<i>BI 213</i>	<i>Life of Christ I 3</i>		
<i>BI 214</i>	<i>Life of Christ II 3</i>	General Education	21 credits
<i>TH 203</i>	<i>Bible Doctrines I 3</i>	<i>EN 101</i>	<i>Composition I 3</i>
<i>TH 204</i>	<i>Bible Doctrines II 3</i>	<i>EN 102</i>	<i>Composition II 3</i>
		<i>EN 04</i>	<i>Children's Literature 3</i>
Practical Ministries	6 credits	<i>MA 101</i>	<i>College Math 3</i>
<i>APOL 101</i>	<i>Introduction to Worldview 3</i>	<i>SC 101</i>	<i>Life Science 3</i>
<i>CM 181-482</i>	<i>Field Practicum 1</i>	<i>SC 102</i>	<i>Physical Science 3</i>
<i>CM 402</i>	<i>Child Evangelism 2</i>	<i>SP 101</i>	<i>Fundamentals of Speech 3</i>
Christian Education	17 credits	Electives	4 credits
<i>ED 101</i>	<i>Methods and Materials 2</i>		
<i>ED 102</i>	<i>Teaching Music/Art/PE 3</i>	Total	60 credits
<i>ED 111</i>	<i>Human Growth/Development 2</i>		

Suggested Schedule for Degree Completion

<u>First Year</u>			
Fall		Spring	
<i>BI/TH</i>	<i>Choose One 3</i>	<i>BI/TH</i>	<i>Choose One 3</i>
<i>ED 101</i>	<i>Methods and Materials 2</i>	<i>ED 202</i>	<i>Teaching Elementary Math 3</i>
<i>ED 112</i>	<i>Philosophy of Christian Education 2</i>	<i>EN 102</i>	<i>Composition II 3</i>
<i>EN 101</i>	<i>Composition I 3</i>	<i>SC 102</i>	<i>Physical Science 3</i>
<i>MA 101</i>	<i>College Math 3</i>	<i>SP 101</i>	<i>Fundamentals of Speech 3</i>
<i>APOL 101</i>	<i>Introduction to Worldview 3</i>	<i>CM 181-482</i>	<i>Field Practicum 1</i>
	16 credits		16 credits
<u>Second Year</u>			
Fall		Spring	
<i>BI/TH</i>	<i>Choose One 3</i>	<i>BI/TH</i>	<i>Choose One 3</i>
<i>GE 111</i>	<i>Human Growth/Development 2</i>	<i>CM 402</i>	<i>Child Evangelism 2</i>
<i>ED 201</i>	<i>Teaching Read/Lang. Arts 3</i>	<i>ED 102</i>	<i>Teaching Music/Art/PE 3</i>
<i>SC 101</i>	<i>Life Science 3</i>	<i>ED 302</i>	<i>Classroom Practicum 2</i>
	<i>Elective 2</i>	<i>EN 204</i>	<i>Children's Literature 3</i>
	13 credits		<i>Elective 2</i>
			15 credits

Bachelor of Christian Education

This program is designed to prepare men and women to teach students in a Christian school classroom. The course of study emphasizes the philosophy and methodology of Christian education and introduces the student to a wide range of strategies to plan instruction, prepare instructional materials, and teach effectively in a Christian school. The Bachelor of Christian Education Degree consists of two different tracks: an Elementary Concentration and a Secondary Concentration.

Elementary Education Concentration

The Elementary Concentration provides the student with the knowledge, application, and experience needed to prepare him for managing, instructing, and evaluating students in a Christian elementary classroom. A Bachelor of Christian Education Degree with a concentration in Elementary Education will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

(Italicized courses are required.)

Bible and Theology	20 credits				
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>ED 302</i>	<i>Classroom Practicum</i>	2
<i>BI 102</i>	<i>New Testament Survey</i>	3	<i>ED 311</i>	<i>Teaching Elementary Science</i>	2
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>ED 312</i>	<i>Teaching Elem. Social Studies</i>	2
<i>BI 214</i>	<i>Life of Christ II</i>	3	<i>ED 401</i>	<i>Tests and Measurements</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>ED 405</i>	<i>Classroom Management</i>	2
<i>TH 204</i>	<i>Bible Doctrines II</i>	3	<i>ED 402</i>	<i>Student Teaching</i>	6
<i>TH 401</i>	<i>Eschatology</i>	2	<i>SPED 310</i>	<i>Teaching Students with Learning Disabilities</i>	2
 Practical Ministries		 10 credits	 General Education		 33 credits
<i>APOL 101</i>	<i>Introduction to Worldview</i>	3	<i>EN 101</i>	<i>Composition I</i>	3
<i>CM 205</i>	<i>Digital Media for Ministry</i>	2	<i>EN 102</i>	<i>Composition II</i>	3
<i>CM 302</i>	<i>Christian Leadership</i>	2	<i>EN 201/202</i>	<i>American or English Lit.</i>	3
<i>CM 402</i>	<i>Child Evangelism</i>	2	<i>EN 204</i>	<i>Children's Literature</i>	3
<i>CM 181-482</i>	<i>Field Practicum</i>	1	<i>GE 202</i>	<i>Interpersonal Communications</i>	3
 Ministry Department electives		 6 credits	<i>HI 201</i>	<i>History of Western Civ. I</i>	3
 Christian Education		 37 credits	<i>HI 202</i>	<i>History of Western Civ. II</i>	3
<i>ED 101</i>	<i>Methods and Materials</i>	2	<i>MA 101</i>	<i>College Math</i>	3
<i>ED 102</i>	<i>Teaching Music/Art/P.E.</i>	3	<i>SC 101</i>	<i>Life Science</i>	3
<i>ED 111</i>	<i>Human Growth/Development</i>	2	<i>SC 102</i>	<i>Physical Science</i>	3
<i>ED 112</i>	<i>Philosophy of Christian Ed.</i>	2	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
<i>ED 201</i>	<i>Teaching Read. and Lang. Arts</i>	3	 Electives		 14 credits
<i>ED 202</i>	<i>Teaching Elementary Math</i>	3	<hr/>		
<i>ED 301</i>	<i>Educational Psychology</i>	3	Total		120 credits

Bachelor of Christian Education
Elementary Education Concentration
Suggested Schedule for Degree Completion

First Year

Fall				Spring		
<i>BI 101</i>	<i>Old Testament Survey</i>	3		<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>ED 112</i>	<i>Philosophy of Christian Ed.</i>	2		<i>ED 202</i>	<i>Teaching Elementary Math</i>	3
<i>ED 201</i>	<i>Teaching Read/Lang. Arts</i>	3		<i>EN 102</i>	<i>Composition II</i>	3
<i>EN 101</i>	<i>Composition I</i>	3		<i>HI 202</i>	<i>History of Western Civ. II</i>	3
<i>HI 201</i>	<i>History of Western Civ. I</i>	3		<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
	Ministry Dept. Elective	2				15 credits
		16 credits				

Second Year

Fall				Spring		
<i>APOL 101</i>	<i>Introduction to Worldview</i>	3		<i>BI 214</i>	<i>Life and Teachings of Christ II</i>	3
<i>BI 213</i>	<i>Life and Teachings of Christ I</i>	3		<i>ED 102</i>	<i>Teaching Music/Art/PE</i>	3
<i>ED 101</i>	<i>Methods and Materials</i>	2		<i>ED 312</i>	<i>Teaching Social Studies</i>	2
<i>ED 111</i>	<i>Human Growth and Development</i>	2		<i>ED 401</i>	<i>Tests and Measurements</i>	3
<i>SC 101</i>	<i>Life Science</i>	3			Electives	4
	<i>Literature* or Elective</i>	3		<i>CM 181-482</i>	<i>Field Practicum</i>	1
		16 credits				16 credits

Third Year

Fall				Spring		
<i>TH 203</i>	<i>Bible Doctrines I</i>	3		<i>TH 204</i>	<i>Bible Doctrines II</i>	3
<i>ED 302</i>	<i>Classroom Practicum</i>	2		<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>ED 311</i>	<i>Teaching Elementary Science</i>	2		<i>CM 402</i>	<i>Child Evangelism</i>	2
<i>ED 405</i>	<i>Classroom Management</i>	2		<i>CM 205</i>	<i>Digital Media for Ministry</i>	2
<i>MA 101</i>	<i>College Math</i>	3			<i>Literature* or Elective</i>	3
<i>SPED 310</i>	<i>Teaching Students with Learning Disabilities</i>	2		<i>SC 102</i>	<i>Physical Science</i>	3
	Ministry Dept. Elective	2				15 credits
		16 credits				

Fourth Year

Fall				Spring		
<i>GE 202</i>	<i>Interpersonal Communications</i>	3		<i>ED 301</i>	<i>Educational Psychology</i>	3
<i>TH 401</i>	<i>Eschatology</i>	2				
	Ministry Dept. Electives	2		<i>EN 204</i>	<i>Children's Literature</i>	3
	Electives	7		<i>ED 402</i>	<i>Student Teaching</i>	6
		14 credits				12 credits

**Either English or American Literature is required, not both. Suggested schedule shows two different semesters to fulfill that requirement.*

Bachelor of Christian Education
Secondary Education Concentration
Suggested Schedule for Degree Completion

First Year

Fall				Spring		
BI 101	Old Testament Survey	3		BI 102	New Testament Survey	3
BI 213	Life of Christ I	3		BI 214	Life of Christ II	3
EN 101	Composition I	3		EN 102	Composition II	3
HI 201	History of Western Civ. I	3		HI 202	History of Western Civ. II	3
MA 101	College Math	3		SP 101	Fundamentals of Speech	3
15 credits				15 credits		

Second Year

Fall				Spring		
ED 112	Philosophy of Christian Ed.	2		CM 181-482	Field Practicum	1
ED 101	Methods and Materials	2		ED 301	Educational Psychology	3
ED 111	Human Growth and Development	2		ED 401	Tests and Measurements	3
	Literature* or Teaching Field	3		GE 202	Interpersonal Communications	3
APOL 101	Introduction to Worldview	3		SC 102	Physical Science	3
TH 203	Bible Doctrines I	3		TH 204	Bible Doctrines II	3
15 credits				16 credits		

Third Year

Fall				Spring		
ED 302	Classroom Practicum	2		CM 205	Digital Media for Ministry	2
ED 411, 421, 431	Teaching English, or Teaching History, or Teaching Math	3		CM 402	Child Evangelism	2
ED 405	Classroom Management	2			Literature* or Teaching Field	3
SPED 310	Teaching Students with Learning Disabilities	2			Teaching Field or Electives	9
TH 401	Eschatology	2		16 credits		
	Teaching Field or Electives	4				
15 Credits						

Fourth Year

Fall				Spring		
SC 101	Life Science	3		CM 302	Christian Leadership	2
	Teaching Field or Elective	14		ED 402	Student Teaching	6
17 credits					Teaching Field or Elective	3
				10 credits		

*Either English or American Literature is required, not both. Suggested schedule shows two different semesters to fulfill that requirement.

Secondary Education Major Teaching Fields

The courses listed in the Bible teaching field match the Bible/Theology component of this degree program. Every VBC graduate of the Christian Education program is qualified to teach Bible and another teaching field.

History		24 credits	EN 205	Creative Writing	3
HI 101	US History I	3	EN 403	Advanced Grammar	3
HI 102	US History II	3	ED 411	Teaching English	3
HI 201	History of Western Civ. I	3		English/Literature electives	3
HI 202	History of Western Civ. II	3			
HI 303	World Geography	3	Mathematics		24 credits
HI 432	American Government	3	MA 102	College Algebra	3
ED 431	Teaching History	3	MA 201	Pre-Calculus	3
	History electives	3	MA 203	Introduction to Statistics	3
			MA 301	Calculus I	3
English		24 credits	MA 302	Calculus II	3
EN 101	Composition I	3	ED 421	Teaching Secondary Math	3
EN 102	Composition II	3		Mathematics electives	6
EN 201	English Literature	3			
EN 202	American Literature	3			

General Education Department Objective

The General Education Department supports the mission, purpose, and student learning outcomes of VBC by instilling those Christian traits of maturity that enable an individual to succeed as both student and servant of Jesus Christ. With the Bible as its Standard, the department seeks to provide a broad educational foundation. This foundation will enable individuals to call upon the Bible and their Christian heritage to solve problems and clearly communicate the Gospel to all.

Learning Outcomes for General Education Students

(The department outcomes are linked to the college outcomes.)

1. Students will articulate their own ideas about complex issues and arguments in written and oral discourse that demonstrate efficient use of grammar, mechanics, and style (S-4, 5; E-1, 7, 8).
2. Students will recognize movements, theories, people, and works that have shaped our Christian and modern culture. They will describe the historical and global context of current issues within the framework of a Christian worldview (S-1, 4, 5, 6; E-2, 3, 5).
3. Students will solve problems through logical reasoning and the scientific method (S-5; E-6, 8).
4. Students will compile, assess, and use data to make decisions (E-5, 6, 7, 8).

MINORS

A student may declare a minor in any of the fields listed by completing at least 18 credits in that field (designated with the field abbreviation).

Church Business (BA)

Church Ministries (CM)

English (EN)

History (HI)

Mathematics (MA)

Missions (MI)

Youth Ministries (YM)

GRADUATE DEGREE PROGRAMS

GENERAL INFORMATION

Admissions

When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time. The program student who does not re-enroll for a period of one year will be required to reapply and will fall under the degree program requirements specified in the catalog valid at the time of his re-enrollment.

The basic requirement for admission into a graduate program is a bachelor's degree and evidence of the student's ability to complete post-graduate work. Agreement with the College's doctrinal statement and standard of conduct is also required prior to consideration of admission. Admissions decisions are made by the college Registrar and Academic Dean.

Students applying to the degree programs are required to submit the following to the College Office:

- Completed application (including references and official transcripts)
- Non-refundable application fee
- Agreement to a background check
- College transcript showing the completion of a bachelor's degree
- Agreement with the VBC doctrinal statement
- Evidence of faithful attendance to a local church

Admission Procedures

1. Complete and return an application form along with a non-refundable \$40.00 application fee.
2. Official transcripts from all previously attended colleges and universities must be sent directly to the VBC Admissions Office. Transfer credit evaluations will not be conducted until all official transcripts have been received and the admissions application has been completed.

Attendance

The college does not track attendance for student records. Veritas Baptist College offers 100% distance learning for every degree program we offer. Students access the weekly lessons through the college's learning management system.

Due to the nature of distance learning, all students are required to successfully complete the first week's assignment within the time frame given to avoid being automatically dropped from the course.

Honors

A graduate degree candidate earning at least a 3.5 grade point average for courses completed at VBC is eligible for honors recognition. Evaluation is based upon the successful completion of the course requirements and the required number of credits for the degree. Scholastic honors are as follows:

Cum laude	3.50-3.69 grade point average
Magna cum laude	3.70-3.89 grade point average
Summa cum laude	3.90-4.00 grade point average

Limit to Fulfill Academic Requirements

Any student not completing the requirements for graduation within 10 years of admission will be required to secure permission from the Exception Committee to fulfill the requirements for their degree program prescribed in the current catalog before being allowed to graduate. When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time.

Grading Policy

The following indicates the basis for the assignment of grades and grade points per semester hour in the courses of study. Also indicated are the different designations for those who do not complete a course.

Letter	Minimum Points	Maximum Points	Grade Points
A+	98.00	100.00	4.00
A	93.00	97.00	4.00
A-	90.00	92.00	4.00
B+	87.00	89.00	3.00
B	83.00	86.00	3.00
B-	80.00	82.00	3.00
C+	77.00	79.00	2.00
C	73.00	76.00	2.00
C-	70.00	72.00	2.00
D+	67.00	69.00	1.00
D	63.00	66.00	1.00
D-	60.00	62.00	1.00
F	0.00	59.00	0.00
P	Passing		
W	Withdrew		
WP	Withdrew passing		
WF	Withdrew failing		
AU	Audit		

Grade Point Average Requirements

A student must earn a minimum grade point average of 3.0 in order to obtain a graduate degree. Only two C's may be applied to a graduate degree. All transfer credit into the program must be a B or higher.

POST-BACCALAUREATE CERTIFICATES

Graduate Certificates

Our graduate certificates are designed especially for students in ministry who may not have the time in their schedules to complete an entire degree program. Tailored to meet your specific interests and to give you tools that you can use immediately in your ministry, our eight-week flexible course schedule allows you to attend classes completely online.

Completing graduate courses for your certificate earns you graduate credit that may be applied toward a Veritas Baptist College master's degree if you choose to continue your education at a later time.

Tuition and Fees for Graduate Certificates

Application Fee: \$40

Registration Fee: \$12 per cr. hour

Technology Fee: \$18 per cr. hour

Tuition per credit hour: \$289.00

Professional Development Certificate Option

For those who want training but are not interested in college credit, our professional certificates offer you the same compact, focused courses as the graduate certificates for a fraction of the cost. Although not required, you can participate in the class discussions and challenge yourself by completing course projects.

Courses taken for the Professional Development Certificate will not transfer into any other degree programs.

Tuition and Fees for Professional Development Certificates

Tuition per course: \$60

Available Certificates
(three credits for each course)

PASTORAL LEADERSHIP – The aim of this certificate is to equip leaders with skills needed for effective ministry.

Courses

CM 502	Biblical Leadership in the 21 st Century
CM 505	Organization and Administration of Church Ministries
CM 510	Ministry to the Family
PT 507	Advanced Sermon Development

BIBLICAL LEADERSHIP – This certificate prepares students to become leaders at all levels of leadership within a ministry.

Courses

CM 502	Biblical Leadership in the 21 st Century
GE 502	Interpersonal Communication
CM 506	Christian Ethics in a Post-Modern Society
CM 518	Spiritual Formation

BIBLICAL COUNSELING – This certificate is open to anyone who desires to achieve a basic level of proficiency in Biblical Counseling.

Courses

GE 502	Interpersonal Communications
CM 505	Principles of Biblical Counseling
CM 516	Premarital, Marital, and Family Counseling
CM 504	Discipleship, Mentoring, and Equipping

THEOLOGY – A study in systematic theology, this certificate will equip the student with the tools necessary to apply God’s Word to all areas of life.

Courses

TH 500	Theology I
TH 511	Theology II
TH 521	Theology III
TH 531	Theology IV

MISSIONS – This certificate will equip students with the basic skills and knowledge necessary for effective cross-cultural ministries.

Courses

MI 500	Theological Issues in Missions
MI 510	Cross-Cultural Communications and Anthropology
MI 520	Cross-Cultural Church Planting
CM 502	Biblical Leadership in the 21 st Century

EDUCATIONAL LEADERSHIP – Focusing on the Christian school setting, this certificate emphasizes knowledge and skills required of K-12 supervisors, principals, and administrators.

Courses

ED 505	Assessment in Education
ED 501	Curriculum Development
ED 500	History and Philosophy of Christian Education
ED 520	Christian School Administration

SPECIAL EDUCATION – This certificate focuses on preparing teachers to work with students who have special needs in the education process. Students will take SPED 510, Introduction to Special Education, and chose three more SPED courses. (The SPED Internship is not part of the certificate.)

GRADUATE DEGREE PROGRAMS

Students interested in acquiring a graduate degree may select from the following list of degrees that are currently offered:

Master of Ministry
Master of Biblical Studies
Master of Divinity
Master of Christian Education

Master of Ministry

Description

The Master of Ministry (M.Min.) is a 30-credit hour program designed for those who desire advanced training on a graduate level in order to enhance their Bible knowledge. Students interested in acquiring a Master of Ministry Degree may select from the following list of concentrations that are currently offered:

Pastoral Studies
Church Ministries
Biblical Counseling
Missions and Cross-Cultural Studies
Bible/Theology

Program Outcomes

The desired result of the M.Min. Program is to further develop a philosophy of ministry and ministry skills which will be utilized both in the local church and on the mission field. This program has been designed to enable students to meet the following outcomes:
(The department outcomes are linked to the college outcomes.)

1. To demonstrate a thorough knowledge and understanding of the Bible as the verbally inspired Word of God and the infallible rule of faith (S-4; E-5);
2. To demonstrate competence in conducting biblical research (S-6; E-1, 5, 6, 7, 8);
3. To demonstrate an understanding of conservative Christian theology and skill in applying its tenets in ministry (S-1, 2, 4, 5, 6; E-2, 4, 5, 6);
4. To demonstrate competence in preaching and teaching the Bible effectively (S-1, 2, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8);
5. To demonstrate knowledge of the biblical foundations of the local church, an ability to lead the various ministries of the local church, and a burden for evangelism and missions (S-1, 2, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8);

Church Ministries Concentration Required Courses

CM 505	Principles of Biblical Counseling	3
CM 510	Ministry to the Family	3
PT 510	Organ. and Admin. of Church Ministries	3

Biblical Counseling Concentration Required Courses

CM 505	Principles of Biblical Counseling	3
CM 513	Counseling Problems & Procedures	3
CM 516	Premarital, Marital, and Family Counseling	3

Missions and Cross-Cultural Studies Concentration Required Courses

MI 500	Theological Issues in Missions	3
MI 510	Cross-Cultural Comm. and Anthropology	3
MI 520	Cross-Cultural Church Planting	3

Bible and Theology Concentration Required Courses

*(Theology IV replaces TH 515 in the core courses.)

TH 500	Theology I	3
TH 511	Theology II	3
TH 521	Theology III	3
TH 531	Theology IV*	3

Master of Ministry Elective Courses**9 credits**

Note: Electives consist of all non-required courses including those in the MCEd program and the MBS program.

Total**30 credits*****Comprehensive Examination***

A summative exercise is the capstone of the Master of Ministry program. The exercise is a comprehensive examination covering material from the required courses in the program. Each Master of Ministry degree candidate must successfully complete the examination after completion of the final required course in the program to be eligible for graduation. Note: the examination is not a graded event and does not affect the ability to graduate or the student's GPA; it is strictly an evaluation of the program's core content effectiveness.

Master of Biblical Studies

Description

The Master of Biblical Studies (MBS) is a 60-credit hour program designed for those who desire advanced training on a graduate level in order to enhance their Bible knowledge.

Outcomes

(The department outcomes are linked to the college outcomes.)

1. Demonstrate a thorough knowledge and understanding of the Bible as the verbally inspired Word of God and the infallible rule of faith, using a literal hermeneutic leading to a dispensational, premillennial interpretation of the Scriptures (S-4; E-5, 7).
2. Demonstrate competence to do biblical research (S-6; E-1, 5, 6, 7, 8).
3. Demonstrate an understanding of conservative Christian theology (S-1, 2, 4, 5, 6; E-2, 4, 5, 6, 7).
4. Demonstrate a level of competence in Hebrew and Greek exegesis of the biblical texts (S-1, 5, 6; E-1, 2, 5, 6, 7, 8).

How the Program Works

1. Most of the program will be completed by attending weekly lectures and assignments for eight weeks.
2. All courses are online.

Program Requirements

Admission: Students pursuing a Master of Biblical Studies degree must have obtained a bachelor's degree from an approved institution. Any student with a bachelor's degree in a program other than Bible or Theology may be required to complete prerequisites prior to full acceptance into the program.

Graduation: Students must have a minimum 3.0 grade point average. No more than two grades of C can be applied to the MBS degree.

Transfers: Only transfer credits which are from approved institutions and have an earned grade of B or above will be accepted. A maximum of 18 credit hours may be transferred toward the MBS degree. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course.

Master of Biblical Studies Degree Completion

There are two tracks within the Master of Biblical Studies program. The language track is divided between required courses, language courses, and electives (42 required credits, 12 language credits, and 6 elective credits). The non-language track is divided between required courses and electives (42 required credits and 18 elective credits).

Master of Biblical Studies

Core Courses		42 credits
BI 513	Advanced Hermeneutics	3
BI 509	Old Testament Introduction I	3
BI 511	New Testament Introduction I	3
TH 500	Theology I	3
TH 511	Theology II	3
TH 521	Theology III	3
TH 531	Theology IV	3
TH 510	Biblical Apologetics	3
TH 504	Dispensationalism	3
CM 521	Church History	3
CM 506	Christian Ethics in a Post-Modern Society	3
CM 502	Biblical Leadership in the 21st Century	3
EN 530	Research and Writing	3
CM 535	Independent Theological Research	3

Select either the MBS Language or Non-Language Track Courses

MBS Language Track Required Courses		12 credits
BL 500	Greek I	3
BL 501	Greek II	3
BL 510	Hebrew I	3
BL 511	Hebrew II	3

MBS Language Track Elective Courses **6 credits**

Note: Electives consist of all non-required courses including those in the MCEd. Program and the M.Min. Program.

MBS Non-Language Track Elective Courses **18 credits**

Note: Electives consist of all non-required courses including those in the MCEd. Program and the M.Min. Program.

Total **60 credits**

Master of Divinity

Description

The Master of Divinity (MDiv) is a 90-credit hour program designed to give men and women extensive training to be professionally prepared for the work of the ministry. Some students will use this degree as the foundation for entering a doctoral program.

Outcomes

(The department outcomes are linked to the college outcomes.)

1. Demonstrate a thorough knowledge and understanding of the Bible as the verbally inspired Word of God and the infallible rule of faith, using a literal hermeneutic leading to a dispensational, premillennial interpretation of the Scriptures (S-4; E-5, 7).
2. Demonstrate competence in exegesis of the Hebrew and Greek biblical texts (S-1, 5, 6; E-1, 2, 5, 6, 7, 8).
3. Demonstrate an understanding of conservative Christian theology and skill in applying its tenets in ministry (S-1, 2, 4, 5, 6; E-2, 4, 5, 6, 7).
4. Demonstrate competence and passion in preaching and teaching the Bible, evidencing thorough preparation and effective delivery skills (S-2, 4, 5, 6; E-1, 2, 5, 6).
5. Demonstrate competence in conducting, synthesizing, and applying biblical research (S-4, 5, 6; E-1, 5, 6, 8).
6. Demonstrate knowledge of the biblical foundations of the local church, an ability to lead the various ministries of the local church, and a burden for evangelism and missions (S-1, 2, 3, 5; E-2, 5, 6).

How the Program Works

1. Most of the program will be completed by attending weekly lectures and assignments for eight weeks.
2. All courses are online.

Program Requirements

Admission: Students pursuing a Master of Divinity Studies degree must have obtained a bachelor's degree from an approved institution. Any student with a bachelor's degree in a program other than Bible or Theology may be required to complete prerequisites prior to full acceptance into the program.

Graduation: Students must have a minimum 3.0 grade point average. No more than two grades of C can be applied to the MDiv degree.

Transfers: Only transfer credits from approved institutions, which have an earned grade of B or above will be accepted. A maximum of 30 credit hours may be transferred toward the MDiv degree. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course.

Master of Divinity Degree Completion

Master of Divinity Core Courses 72 credits

BI 513	Advanced Hermeneutics	3
BI 505	Old Testament Introduction I	3
BI 506	Old Testament Introduction II	3
BI 515	New Testament Introduction I	3
BI 516	New Testament Introduction II	3
BL 601	Intermediate Greek I	3
BL 602	Intermediate Greek II	3
BL 621 or 622	New Testament Exegesis course	3
BL 510	Hebrew I	3
BL 511	Hebrew II	3
CM 517	Ministry Finance and Business Management	3
ED 500	History and Philosophy of Education	3
PT 507	Advanced Sermon Development	3
TH 500	Theology I	3
TH 511	Theology II	3
TH 521	Theology III	3
TH 531	Theology IV	3
TH 510	Biblical Apologetics	3
TH 504	Dispensationalism	3
CM 521	Church History	3
CM 506	Christian Ethics in a Post-Modern Society	3
CM 502	Biblical Leadership in the 21st Century	3
EN 530	Research and Writing	3
CM 535	Independent Theological Research	3

Master of Divinity Elective Courses 18 credits

Note: Electives consist of all non-required courses including those in the MCEd program and the MDiv program.

Total 90 credits

Master of Christian Education

Description

The Master of Christian Education (MCEd) is a 30-credit hour program designed for those who are successfully engaged in a Christian educational ministry, and who desire advanced training on a graduate level in order to enhance their knowledge and ministry skills within the scope of Christian education.

Purpose

The purpose of this degree is to provide a program in academic and professional educational ministry competencies rooted in biblically integrated instructional disciplines.

Outcomes

(The department outcomes are linked to the college outcomes.)

1. Students will articulate a biblically based Christian worldview of educational leadership principles and practices through verbal and written expression in academic activities included with administration, teaching, spiritual growth, and group interaction (S-1, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8).
2. Students will identify best practices that integrate educational growth and spiritual formation through self-assessment and peer-evaluation of academic activities (S-1, 6; E-1, 4, 5, 6, 7).
3. Students will demonstrate knowledge and understanding of the advanced principles and practices of Christian educational leadership through critical reflection of scholarly resources and contemporary writings (S-1; E-1, 5, 7, 8).
4. Students will demonstrate advanced skills in Christian educational leadership through well-reasoned applications and evaluations deployed in personal development and teaching ministry opportunities (S-1, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8).

How the Program Works

The MCEd program has been designed to fit the busy lifestyle of an educator. All ED courses (except for practicums) are offered as eight-week modules.

Master of Christian Education Degree Completion

The 30-hour MCEd curriculum is divided between required courses and electives (18 required credits and 12 electives). Most courses are offered on a two-year rotation. See the course descriptions for rotation and prerequisite information.

MCEd with specialization in Administration

Required Courses		27 credits
ED 500	History and Philosophy of Ed.	3
ED 501	Curriculum Development	3
ED 505	Assessment in Education	3
SPED 510	Introduction to Special Education	3
CM 517	Ministry Finance and Business Management	3
ED 520	Christian School Administration	3

ED 525	Current Issues in Education	3
ED 530	Research and Writing	3
ED 535	Independent Research/Practicum in Ed.	3

MCEd Elective Courses **3 credits**

Total **30 credits**

MCEd with specialization in Classroom Instruction

Required Courses **24 credits**

ED 500	History and Philosophy of Ed.	3
ED 505	Assessment in Education	3
SPED 510	Introduction to Special Education	3
ED 525	Current Issues in Education	3
ED 530	Advanced Classroom Management	3
ED 515	Instructional Strategies	3
ED 530	Research and Writing	3
ED 535	Independent Research in Ed.	3

MCEd Elective Courses **6 credits**

Total **30 credits**

MCEd with specialization in Special Education

Required Courses **27 credits**

ED 500	History and Philosophy of Ed.	3
ED 525	Current Issues in Education	3
SPED 510	Introduction to Special Education	3
SPED 610	Teaching Methods for Learning Disabil.	3
SPED 612	Behavior Man. and Social Skills Training	3
SPED 615	Teaching Methods for Intellect. Disabil.	3
SPED 620	Assessment and Intervention	3
ED 530	Research and Writing	3
ED 535	Independent Research in Ed. or Practicum	3

MCEd Elective Courses **3 credits**

Total **30 credits**

COURSE ROTATIONS

2020-2021 UNDERGRADUATE COURSE SCHEDULE

Summer Semester 2020

BI 205 The Book of Genesis
 SPED 310* Teaching Students/Learning Difficulties
 CM 481 Field Practicum
 CM 389 Missions Practicum
 HI 101 US History I
 HI 102 US History II
 CM 232 Hymnology
 YM 410 Youth Ministry Internship
 EN 205 Creative Writing

Fall Semester 2020

BA 103 Principles of Accounting I
 BA 212 Principles of Management
 BI 101 Old Testament Survey
 BI 201 Pentateuch
 BI 204 Life of David
 BI 213 Life of Christ I
 BI 222 Principles of Bible Study
 BI 301 Poetical Books
 BL 421 Greek 1
 CM 205 Digital Media for Ministry
 APOL 101 Introduction to Worldview
 CM 303 Teaching Methods
 CM 321 Sunday School Administration
 CM 389 Missions Practicum
 CM 482 Field Practicum
 ED 101 Methods and Materials
 ED 111 Human Growth/ Develop.
 ED 112 Philosophy of Christian Ed.
 ED 211 Early Childhood Internship
 ED 302* Classroom Practicum
 ED 402* Student Teaching
 ED 421* Teaching Secondary Mathematics
 EN 101* Composition I
 EN 102* Composition II
 EN 111 Introduction to College English
 EN 201* English Literature
 EN 401* World Literature
 HI 101 U.S. History I
 CHHI 323 Church History
 HI 432 American Government
 MA 101 College Mathematics
 MA 401* College Geometry
 MI 300 Applied Cultural Anthropology
 MI 400 Cross-Cultural Church Planting Practicum
 PT 421* Expository Preaching
 SC 101 Life Science

TH 203 Bible Doctrines I
 TH 301* Soteriology
 YM 101 Youth Ministry Philosophy and Leadership
 YM 301 Contemporary Issues in Youth Ministry

Spring Semester 2021

BA 104* Principles of Accounting II
 BA 210 Principles of Marketing
 BI 102 New Testament Survey
 BI 212 Romans
 BI 214 The Life of Christ II
 BI 302 Major Prophets
 BI 314 General Epistles
 BL 422* Greek II
 CM 104 Personal Evangelism
 CM 302 Christian Leadership
 CM 304 Marriage and the Family
 CM 389 Missions Practicum
 CM 483 Field Practicum
 ED 102 Teaching Music/Art/PE
 ED 211 Early Childhood Internship
 ED 301 Educational Psychology
 ED 302* Classroom Practicum
 ED 312 Teaching Elementary Social Studies
 ED 401 Tests and Measurements
 ED 402* Student Teaching
 EN 101* Composition I
 EN 102* Composition II
 EN 111 Introduction to College English
 EN 202* American Literature
 EN 204* Children's Literature
 HI 102 US History II
 CHHI 423 Baptist History
 MA 402* College Trigonometry
 MI 200 Intercultural Communications
 CM 210 Philosophy of Church Music
 PT 432 Pulpit Communications
 SC 102 Physical Science
 SP 101 Fundamentals of Speech
 TH 204 Bible Doctrines II
 TH 302* Ecclesiology
 TH 303* Bibliology, Theology
 YM 110 Hist. and Theo. Foundations of YM
 YM 401 Counseling Youth

**See catalog description for prerequisite.*

2021-2022 UNDERGRADUATE COURSE SCHEDULE

Summer Semester 2021

BI 122 Cultures and Geography of the Bible
CM 181 Field Practicum
CM 489 Missions Practicum
EN 303 Christian Literature
HI 201 History of Western Civ. I
HI 202 History of Western Civ. II
YM 410 Youth Ministry Internship

Fall Semester 2021

BA 401* Corporate Finance
BA 405 Economics
BI 101 Old Testament Survey
BI 201 Pentateuch
BI 211 Acts
BI 213 Life of Christ I
BI 401 Minor Prophets
BL 421 Greek I
CM 182 Field Practicum
CM 303 Teaching Methods
CM 489 Missions Practicum
ED 112 Philosophy of Christian Education
ED 201 Teaching Reading and Language Arts
ED 211 Early Childhood Internship
ED 302* Classroom Practicum
ED 311 Teaching Elementary Science
ED 402* Student Teaching
ED 405 Classroom Management
ED 411 Teaching Secondary English
EN 101* Composition I
EN 102* Composition II
EN 111 Introduction to College English
EN 201* English Literature
EN 403* Advanced Grammar
GE 202 Interpersonal Communications
HI 201 History of Western Civ. I
CHHI 323 Church History
MA 101 College Math
MA 203 Intro. to Statistics
MI 110 Engaging Cultural Diversity in Ministry
PT 321 Survey of Biblical Preaching
PT 401 Survey of Church Ministries
PT 403 Biblical Counseling
SC 101 Life Science

TH 203 Bible Doctrines I
TH 304* Christology, Pneumatology
TH 401 Eschatology
YM 201 Youth Ministry Programs and Methods
YM 310 Discipleship and Mentoring in YM

Spring Semester 2022

BA 201* Organizational Communication
BA 410 Church Law
BI 102 New Testament Survey
BI 202 Historical Books
BI 214 Life of Christ II
BI 303 Daniel
BI 412 Revelation
BL 422* Greek II
CM 205 Digital Media for Ministry
CM 183 Field Practicum
CM 302 Christian Leadership
CM 402 Child Evangelism
CM 489 Missions Practicum
ED 202 Teaching Elementary Math
ED 211 Early Childhood Internship
ED 222 Teaching the Young Child
ED 302* Classroom Practicum
ED 402* Student Teaching
ED 431* Teaching Secondary History
EN 101* Composition I
EN 102* Composition II
EN 111 Introduction to College English
EN 202* American Literature
EN 330* Shakespeare
HI 202 History of Western Civ. II
MA 102* College Algebra
MA 202 Quantitative Literacy
MI 100 Intro to World Missions
MI 210 Understanding World Religions
PT 406* Pastoral Administration
SC 102 Physical Science
SP 101 Fundamentals of Speech
TH 204 Bible Doctrines II
TH 402* Contemporary Theology
TH 403* Anthro., Hamart., Angelology
YM 210 Teaching Youth

**See catalog description for prerequisite.*

2022-2023 UNDERGRADUATE COURSE SCHEDULE

Summer Semester 2022

BI 311 Pauline Epistles
 CM 189 Missions Practicum
 CM 281 Field Practicum
 SPED 310* Teaching Students w. Learning Difficulties
 HI 101 US History I
 HI 102 US History II
 YM 410 Youth Ministry Internship
 EN 205 Creative Writing

Fall Semester 2022

BA 103 Principles of Accounting I
 BA 212 Principles of Management
 BI 101 Old Testament Survey
 BI 201 Pentateuch
 BI 204 Life of David
 BI 213 The Life of Christ I
 BI 222 Principles of Bible Study
 BI 301 Poetical Books
 BL 421 Greek I
 CM 205 Digital Media for Ministry
 CM 189 Missions Practicum
 APOL 101 Introduction to Worldview
 CM 282 Field Practicum
 CM 303 Teaching Methods
 CM 321 Sunday School Administration
 ED 101 Methods and Materials
 ED 111 Human Growth and Development
 ED 112 Philosophy of Christian Education
 ED 211 Early Childhood Internship
 ED 302* Classroom Practicum
 ED 402* Student Teaching
 ED 421* Teaching Secondary Mathematics
 EN 101* Composition I
 EN 102* Composition II
 EN 111 Introduction to College English
 EN 201* English Literature
 HI 101 US History I
 CHHI 323 Church History
 MA 101 College Math
 MI 300 Applied Cultural Anthropology
 MI 400 Cross-Cultural Church Planting Practicum
 PT 421 Expository Preaching
 SC 101 Life Science

TH 203 Bible Doctrines I
 TH 301* Soteriology
 YM 101 Youth Ministry Philosophy/Leadership
 YM 301 Contemporary Issues in Youth Ministry

Spring Semester 2023

BA 104* Principles of Accounting II
 BA 210 Principles of Marketing
 BI 102 New Testament Survey
 BI 212 Romans
 BI 214 The Life of Christ II
 BI 302 Major Prophets
 BI 314 General Epistles
 BL 422* Greek II
 CM 104 Personal Evangelism
 CM 189 Missions Practicum
 CM 283 Field Practicum
 CM 302 Christian Leadership
 CM 304 Marriage and the Family
 ED 102 Teaching Music/Art/PE
 ED 211 Early Childhood Internship
 ED 301* Educational Psychology
 ED 302* Classroom Practicum
 ED 312 Teaching Elementary Social Studies
 ED 401 Tests and Measurements
 ED 402* Student Teaching
 EN 101 Composition I
 EN 102 Composition II
 EN 111 Introduction to College English
 EN 202* American Literature
 EN 204* Children's Literature
 HI 102 US History II
 CHHI 423 Baptist History
 MI 200 Intercultural Communications
 CM 210 Philosophy of Church Music
 PT 432 Pulpit Communications
 SC 102 Physical Science
 SP 101 Fundamentals of Speech
 TH 204 Bible Doctrines II
 TH 302* Ecclesiology
 TH 303* Bibliology, Theology
 YM 110 Hist. and Theo. Foundations of YM
 YM 401 Counseling Youth

**See catalog description for prerequisite.*

2023-2024 UNDERGRADUATE COURSE SCHEDULE

Summer Semester 2023

BI 312	I Corinthians
BI 313	Hebrews
CM 202	Biblical Financial Management
HI 201	History of Western Civ. I
HI 202	History of Western Civ. II

TH 203	Bible Doctrines I
TH 304*	Christology, Pneumatology
TH 401*	Eschatology
YM 201	Youth Ministry Programs and Methods
YM 310	Discipleship and Mentoring in YM
YM 410*	Youth Ministry Internship

Fall Semester 2023

BA 401*	Corporate Finance
BA 405	Economics
BI 101	Old Testament Survey
BI 201	Pentateuch
BI 211	Acts
BI 213	Life of Christ I
BI 401	Minor Prophets
BL 421	Greek I
CM 289	Missions Practicum
CM 303	Teaching Methods
CM 382	Field Practicum
ED 112	Philosophy of Christian Education
ED 201	Teaching Reading and Language Arts
ED 211	Early Childhood Internship
ED 302*	Classroom Practicum
ED 311	Teaching Elementary Science
ED 402*	Student Teaching
ED 405	Classroom Management
ED 411	Teaching Secondary English
ED 431	Teaching Secondary History
EN 101*	Composition I
EN 102*	Composition II
EN 111	Introduction to College English
EN 201*	English Literature
EN 403*	Advanced Grammar
GE 202	Interpersonal Communications
HI 201	History of Western Civ. I
CHHI 323	Church History
MA 101	College Math
MA 301	Calculus I
MA 203	Intro. to Statistics
MI 110	Engaging Cultural Diversity in Ministry
PT 321	Survey of Biblical Preaching
PT 401	Survey of Church Ministries
PT 403	Biblical Counseling
SC 101	Life Science

Spring Semester 2024

BA 201*	Organizational Communication
BA 410	Church Law
BI 102	New Testament Survey
BI 202	Historical Books
BI 214	Life of Christ II
BI 303	Daniel
BI 412	Revelation
BL 422*	Greek II
CM 205	Digital Media for Ministry
CM 289	Missions Practicum
CM 302	Christian Leadership
CM 383	Field Practicum
CM 402	Child Evangelism
ED 202	Teaching Elementary Math
ED 211	Early Childhood Internship
ED 222	Teaching the Young Child
ED 302*	Classroom Practicum
ED 402*	Student Teaching
EN 101*	Composition I
EN 102*	Composition II
EN 111	Introduction to College English
EN 202*	American Literature
EN 430*	Milton
HI 202	History of Western Civ. II
HI 303	World Geography
HI 313	Civil War and Reconstruction
MA 102*	College Algebra
MA 302*	Calculus II
MI 100	Intro to World Missions
MI 210	Understanding World Religions
PT 406*	Pastoral Administration
SC 102	Physical Science
SP 101	Fundamentals of Speech
TH 204	Bible Doctrines II
TH 402*	Contemporary Theology
TH 403*	Anthro., Hamart, Angelology
YM 210	Teaching Youth
YM 410*	Youth Ministry Internship

**See catalog description for prerequisite.*

2020-2021 GRADUATE COURSE SCHEDULE

Summer 2020

CM 535 Independent Research
 ED 501 Curriculum Development
 ED 535 Independent Research
 MI 510 CC Com. and Anthropology
 SPED 510 Intro. to Special Education
 TH 521 Theology III
 TH 641 Contemporary Theology

Fall 2020

BI 611 NT Introduction I
 BI 612 NT Introduction II
 BL 500 Greek I
 CM 510 Ministry to the Family
 CM 525 Current Issues in Ed.
 CM 535 Independent Research
 ED 505 Assessment in Education
 ED 535 Independent Research
 ED 536 Education Practicum
 EN 530 Research and Writing
 MI 501 Con. Str. Issues in Missions
 TH 521 Theology III
 TH 510 Biblical Apologetics
 SPED 510 Intro. to Special Education
 SPED 610 Teach. Meth. for Learn. Dis.
 SPED 630 Special Ed. Practicum
 TH 504 Dispensationalism

Spring 2021

BI 621 NT Greek Exegesis I
 BI 622 NT Greek Exegesis II
 BL 501 Greek II
 CM 505 Prin. of Biblical Counseling
 CM 535 Independent Research
 ED 515 Instructional Strategies
 ED 535 Independent Research
 ED 536 Education Practicum
 EN 530 Research and Writing
 MI 520 CC Church Planting
 TH 531 Theology IV
 SPED 612 Behavior Man. and SS Tr.
 SPED 630 Special Ed. Practicum
 TH 515 Systematic Theology

2021-2022 GRADUATE COURSE SCHEDULE

Summer 2021

BI 513 Advanced Hermeneutics
 CM 506 Christian Ethics
 CM 518 Spiritual Formation
 CM 535 Independent Research
 ED 525 Current Issues in Education
 ED 535 Independent Research
 SPED 615 Teach. Meth. For Int. Dis.

Fall 2021

BL 601 Intermediate Greek II
 BL 510 Hebrew I
 CM 504 Dis., Men., Equipping
 CM 505 Princ. of Bib. Counseling
 CM 517 Min. Fin. and Bus. Man.
 CM 535 Independent Research
 CM 521 Church History
 ED 500 His. and Phil. of Education
 ED 520 Christian School Ad.
 ED 535 Independent Research
 ED 536 Education Practicum
 EN 530 Research and Writing
 GE 502 Interpersonal Com.
 MI 500 Theo. Issues in Missions
 SPED 510 Intro. to Special Ed.
 SPED 630 Special Ed. Practicum
 TH 500 Theology I

Spring 2022

BI 501 OT Introduction I
 BI 502 OT Introduction II
 BI 520 The Gospels
 BL 511 Hebrew II
 BL 602 Intermediate Greek II
 CM 502 Biblical Lead./21st Cen.
 CM 513 Coun. Prob. and Proc.
 CM 516 Premar./Mar./Fam Coun.
 CM 535 Independent Research
 ED 530 Adv. Classroom Man.
 ED 535 Independent Research
 ED 536 Education Practicum
 EN 530 Research and Writing
 PT 507 Adv. Sermon Dev.
 PT 510 O and A of Church Min.
 SPED 620 Assess. and Intervention
 SPED 630 Special Ed. Practicum
 TH 511 Theology II

2022-2023 GRADUATE COURSE SCHEDULE

Summer 2022

CM 535 Independent Research
 ED 501 Curriculum Development
 ED 535 Independent Research
 MI 510 CC Com. and Anthropology
 SPED 510 Intro. to Special Education
 TH 521 Theology III
 TH 641 Contemporary Theology
 CM 610 Church Law

Fall 2022

BI 611 NT Introduction I
 BI 612 NT Introduction II
 BL 500 Greek I
 CM 510 Ministry to the Family
 CM 525 Current Issues in Ed.
 CM 535 Independent Research
 ED 505 Assessment in Education
 ED 535 Independent Research
 ED 536 Education Practicum
 EN 530 Research and Writing
 MI 501 Con. Str. Issues in Missions
 TH 521 Theology III
 TH 510 Biblical Apologetics
 SPED 510 Intro. to Special Education
 SPED 610 Teach. Meth. for Learn. Dis.
 SPED 630 Special Ed. Practicum
 TH 504 Dispensationalism

Spring 2023

BL 501 Greek II
 CM 505 Prin. of Biblical Counseling
 CM 535 Independent Research
 ED 515 Instructional Strategies
 ED 535 Independent Research
 ED 536 Education Practicum
 EN 530 Research and Writing
 MI 520 CC Church Planting
 TH 531 Theology IV
 SPED 612 Behavior Man. and SS Tr.
 SPED 630 Special Ed. Practicum
 TH 515 Systematic Theology

2023-2024 GRADUATE COURSE SCHEDULE

Summer 2019

BI 513 Advanced Hermeneutics
 CM 506 Christian Ethics
 CM 518 Spiritual Formation
 ED 525 Current Issues in Ed.
 SPED 615 Teach. Meth. For Int. Dis.

Fall 2019

BL 601 Intermediate Greek I
 BL 510 Hebrew I
 CM 504 Dis., Men., Equipping
 CM 505 Princ. of Bib. Counseling
 CM 517 Min. Fin. and Bus. Man.
 CM 535 Independent Research
 CM 521 Church History
 ED 500 His. and Phil. of Education
 ED 520 Christian School Admin.
 ED 535 Independent Research
 ED 536 Education Practicum
 EN 530 Research and Writing
 GE 502 Interpersonal Com.
 MI 500 Theo. Issues in Missions
 SPED 510 Intro. to Special Ed.
 SPED 630 Special Ed. Practicum
 TH 500 Theology I

Spring 2020

BI 501 OT Introduction I
 BI 502 OT Introduction II
 BI 520 The Gospels
 BL 511 Hebrew II
 BL 602 Intermediate Greek II
 CM 502 Biblical Lead./21st Cen.
 CM 513 Coun. Prob. and Proc.
 CM 516 Premar./Mar./Fam Coun.
 CM 535 Ind. Research/Practicum
 ED 530 Adv. Classroom Man.
 ED 535 Independent Research
 ED 536 Education Practicum
 EN 530 Research and Writing
 PT 507 Adv. Sermon Dev.
 PT 510 O and A of Church Min.
 SPED 620 Assess. and Intervention
 SPED 630 Special Ed. Practicum
 TH 511 Theology II

COURSE DESCRIPTIONS

Undergraduate Course descriptions

Bible and Theology

BI 101 Old Testament Survey (3) A survey of the entire Old Testament which covers the author, date, purpose, and outline for each book. The national history of Israel will be emphasized throughout (offered every year).

BI 102 New Testament Survey (3) A survey of the entire New Testament covering the author, date, purpose, outline, and background information of each book (offered every year).

BI 122 Cultures and Geography of the Bible (2) A course which brings to life cultural and geographical characteristics associated with key Old and New Testament events. This course traces the social development of human civilization beginning with the Creator's work in the Fertile Crescent and concluding with the millennial kingdom on the Earth (offered every two years).

BI 201 Pentateuch (2) A study of the first five books of the Old Testament. Special attention will be given to the creation account, the Patriarchs, the events of the Exodus, the Levitical system, and the scriptural proof for Mosaic authorship (offered every year).

BI 202 Historical Books (2) A careful study of the major teachings of the books of Joshua through Esther in the English Bible. The study includes the major characters and events, giving special attention to the nation of Israel from its origin to its return

from exile, relating Israel's history to God's plan for the ages (offered every two years).

BI 204 Life of David (2) A study of the life of David looking at the transition from the theocracy to the monarchy and progressing through the reign of David to the transition to Solomon's reign. The study focuses on David's heart for God with regular references to the Psalms. (offered every two years)

BI 211 Acts (2) A detailed study of the book of Acts emphasizing historical content, the growth of the early church, the spreading of the gospel, and church planting in the first century (offered every two years).

BI 212 Romans (2) An introduction to and exposition of Romans, noting doctrinal and practical truths, Israel's place in the divine program, and the believer's responsibilities to God and man (offered every two years).

BI 213 Life of Christ I (3) A chronological study of the Life of Christ. This study includes an examination of the earthly ministry of Jesus including His pre-existence, genealogy, birth, childhood, and early ministry. Special attention will be given to chronological and genealogical components of His travels. Overarching themes will be emphasized and practical application will be offered. (Offered every year)

BI 214 Life of Christ II (3) A chronological study of the Life of Christ. This study includes an examination of the earthly ministry of Jesus from its midway point to the Ascension. Special attention will be given to chronological and genealogical components of His travels. Overarching themes will be emphasized and practical application will be offered. (Offered every year)

BI 222 Principles of Bible Study (2) A course designed to help the student in his personal study of God's Word. Various methods of Bible study will be investigated. Particular attention will be given to hermeneutics, the science of biblical interpretation (offered every two years).

BI 301 Poetical Books (2) A detailed survey of the five Old Testament poetical books covering themes and outlines, authorship, problem passages, characteristics of Hebrew poetry, and Messianic references (offered every two years).

BI 302 Major Prophets (2) A survey of the messages and historical background of the books of Isaiah, Jeremiah, Lamentations, Ezekiel, and Daniel. The authorship and divine promise of future judgment and deliverance will be emphasized (offered every two years).

BI 303 Daniel (2) An analysis and exposition of Daniel, concentrating on both its historical background and prophetic themes. Topics for discussion include Nebuchadnezzar's image, the four beasts, Daniel's 70 weeks, the antichrist, the tribulation, and the millennium. (offered every two years)

BI 311 Pauline Epistles (2) The study of the epistles of Paul, Romans through Philemon, in relation to his life and ministry (offered every two years).

BI 312 First Corinthians (2) An expositional study including authorship, purpose, and outline with particular attention given to difficult passages (offered every two years)

BI 313 Hebrews (2) An expositional study including authorship, purpose, and outline with particular attention given to difficult passages (offered every two years).

BI 314 General Epistles (2) An expository study of Hebrews, James, 1 and 2 Peter, 1-3 John, and Jude emphasizing the practical lessons and problems raised by these letters primarily addressed to the Hebrew Christians (offered every two years).

BI 401 Minor Prophets (2) A survey of Hosea through Malachi. The message of each book will be considered in its historical setting to better understand Israel's moral and spiritual condition. Special emphasis will be given to authorship and divine promise of future judgment and deliverance (offered every two years).

BI 412 Revelation (2) An expositional analysis of this prophetic book. A detailed chronology of future events will be presented. The study will demonstrate the validity of the pretribulational rapture of the church and the premillennial return of Christ (offered every two years).

BL 421 Greek I (3) A foundational introduction to NT Greek grammar from the alphabet through the present participle. The student will begin to translate on his

own. Some word studies will be included (offered every two years).

BL 422 Greek II (3) A continuation of the study of NT Greek syntax. The course includes more difficult translation and a study of the Greek participle and infinitive. *Prerequisite:* BL 421 Greek I (offered every two years).

TH 102 Bibliology, Theology (2) This course is an in-depth study of the doctrines of God as reviewed in Scripture through His person, attributes, names, works, decrees, and government. The bibliology section begins with an analysis of the doctrine of the Scriptures as the foundation of all theological truth. A close examination of revelation, inspiration, illumination, inerrancy, and authority is made. The canonicity of the Scripture and preservation of Scripture is discussed thoroughly. *Prerequisite:* TH 203 (offered every two years).

TH 203 Bible Doctrines I (3) This course is the study of the doctrines of the Bible, God, Jesus Christ, the Holy Spirit, and Salvation. This study will include an evaluation of false teachings with an emphasis on apologetics. (offered every year)

TH 204 Bible Doctrines II (3) This course is the study of the doctrines of Man, Sin, Angels, the Church, and Last Things. This study will include an evaluation of false teachings with an emphasis on apologetics. (offered every year)

TH 201 Christology, Pneumatology (2) A study of the doctrines of Christ and the Holy Spirit. *Prerequisite:* TH 203 (offered every two years).

TH 202 Anthropology, Hamartiology, Angelology (2) A study of the doctrines of man, sin, and angels. *Prerequisite:* TH 204 (offered every two years).

TH 301 Soteriology (2) A study of the doctrine of salvation. *Prerequisite:* TH 203 (offered every two years).

TH 302 Ecclesiology (2) A systematic survey of the biblical teaching on the doctrine of the church. The study examines the nature of the church, as well as its organization, ordinances, and mission. *Prerequisite:* TH 204 (offered every two years).

TH 401 Eschatology (2) A systematic study of the biblical basis for premillennialism. This study examines the biblical covenants, the rapture of the church, the tribulation, the Second Coming of Christ, the millennium, and the eternal state. Alternative theories regarding the tribulation and millennium are objectively considered and refuted. *Prerequisites:* TH 204. Junior or senior status (offered every two years).

TH 402 Contemporary Theology (2) This course centers on the most significant developments and movements on the current theological scene. This study will include discussions of the major theological movements and their implications on today's church. This will include denominational differences and parachurch organizations as well as methodology of evangelization and missionary efforts. *Prerequisites:* TH 203 and 104. Junior or senior status. (offered every two years).

TH 404 Contemporary Challenges to Traditional Dispensationalism (2)

An in depth study of basic tenets of Traditional Dispensationalism, Covenant Theology, and Progressive Dispensationalism (offered every two years)

Church Business Administration

BA 101 Introduction to Business (2) A course which exposes students to the various functions and integrative nature of business familiarizing the student with common business practices and terminology (offered every two years).

BA 103 Principles of Accounting I (3) A study of the basics of the accounting process, including understanding accounting principles and terms, establishing a chart of accounts to create accounting records and making entries for various accounting transactions common in most businesses and not-for-profit organizations (offered every two years).

BA 104 Principles of Accounting II (3) Building on the concepts learned in BA 103, this course will focus on a deeper understanding of Generally Accepted Accounting Principles (GAAP), special regulation and legislation affecting the practice of accounting, preparation of journal entries and financial statements, financial statement analysis, budgeting, and taxes. Special emphasis will be placed on application of accounting principles to ministerial and non-profit applications. *Prerequisite:* BA 103 Principles of Accounting I (offered every two years).

BA 201 Organizational Communication (3) An in-depth study of the theory and

practice of effective verbal and non-verbal organizational communication. Special emphasis will be placed on professionalism, improvement of individual communication, workplace and marketing communication, memo and email writing, and communication with the different tiers of the organizational chart. *Prerequisites:* EN 101 and EN 102 (offered every two years).

BA 210 Principles of Marketing (3) An introduction to the marketing concept, market analysis, and the development of marketing strategies, market research, target markets, product placement, promotion, and pricing. Detailed study of market segmentation, target marketing, and the behavior of business customers will allow the students to make informed business decisions (offered every two years).

BA 212 Principles of Management (3) An introduction to the management functions of planning, organizing, leading, and controlling, and their application to the business and ministry worlds. The student will learn how these functions are applied by the manager through effective leadership in the context of ethics, motivation, process design, and decision-making (offered every two years).

BA 401 Corporate Finance (3) A survey of principles and techniques of financial analysis, planning and control, working capital management, capital budgeting, long-term financing, and cost of capital. Students use time value of money, financial statement analysis, forecasting, and projected cash flows to evaluate business scenarios. *Prerequisites:* BA 103 Principles of Accounting I and BA 104 Principles of Accounting II (offered every two years).

BA 405 Economics (3) A survey of the principles of microeconomics and macroeconomics. Students will gain an understanding of national income determination, supply, demand, inflation, employment levels, money and banking, fiscal and monetary policy, and international trade and balance of payments. Emphasis will be placed on understanding the adjustment of business enterprises to changing market conditions (offered every two years).

BA 410 Church Law (3) This course covers the legal requirements and policy implications for non-profit organizations. Students will demonstrate an understanding of contracts, labor-management responsibilities, property, insurance, partnerships and corporations, wills and trusts, torts and business crimes as well as issues of non-profit organization governance, articulation and enforcement of fiduciary duties, remedies for breach of fiduciary duties, federal taxation requirements, principles of charitable gifts and restrictions on gifts, dissolution and extraordinary transactions, and relationships between the organization and the State (offered every two years).

Church Ministries

CM 104 Personal Evangelism (2) A study and application of the biblical principles of evangelism. Techniques for witnessing, visitation, and follow-up will be examined with special emphasis on personal soul-winning (offered every two years).

CM 181, 182, 183, 281, 282, 283, 381, 382, 383, 481, 482, 483 Field Practicum (1) A course which encourages involvement in

various areas of practical Christian service. Students must select at least one ministry in their local church in which they will be extensively involved. Service activities are monitored and evaluated on a weekly basis (offered every year as needed).

CM 189, 289, 389, 489 Missions Practicum (2) This course will involve travel to and practical experience on a mission field. The trip must be organized by the VBC administration and will involve travel outside the continental US and ministry of at least five days with the missionaries serving in that field (offered every year as needed).

CM 202 Biblical Financial Management (2) A survey of biblical principles of financial management in the Christian home with opportunity for personal and practical application. Pastoral students will also receive information on the management of finances in the local church (offered every two years).

CM 205 Digital Media for Ministry (2) This course provides an overview of the very large role that digital media has in ministry. From digital presentations for the classroom to website design to social media, students will be given practical tools that can be used to enhance their ministries. (offered every two years).

CM 210 Philosophy of Church Music (2) A course designed to help students develop a biblical philosophy of church music with an understanding of the function and purpose of congregational, vocal, and instrumental music in the worship service. A minimum grade of a "B" is required (offered every two years).

CM 232 Hymnology (2) A study of the development of the hymn and gospel song from the early church to the present. A minimum grade of a “C” is required (offered every two years).

CM 302 Christian Leadership (2) A study of the biblical principles of leadership including the development of leadership skills, proper planning, and time management techniques, and the setting and achieving of spiritual goals (offered every two years).

CM 303 Teaching Methods (2) An examination of various teaching methods and techniques designed to equip the Christian teacher for service in the teaching ministries of the church (offered every two years).

CM 304 Marriage and the Family (2) A study of the biblical principles for building a Christian home. Topics include dating, mate selection, solving family problems, finances, time management, and child training (offered every two years).

CM 321 Sunday School Administration (2) A study of the administration, organization, and evangelistic aspects of an effective Sunday school ministry. Attention will be given to developing a teacher-training program within the church membership (offered every two years).

CM 363 Christian Ethics in a Post Modern Society (3) This course will analyze such issues as abortion, euthanasia, homosexuality, capital punishment, biomedical issues, civil disobedience, marriage and divorce. An evaluation of these issues from a biblical perspective will help the student to develop guidelines and convictions as he

lives in our contemporary society (offered every two years).

CM 402 Child Evangelism (2) A practical course designed to prepare a teacher to lead a child to Christ, develop Bible lessons on a child’s level, and effectively instruct children using the most appropriate methods (offered every two years).

CM 403 Biblical Counseling (2) A course that lays the foundation for a biblical philosophy of counseling that is designed to bring a change in attitude and conduct (offered every two years).

Christian Education

ED 101 Methods and Materials (2) An introduction to the aims, materials, and general methods employed in teaching. Organization of units of work, lesson planning, and classroom procedures in teaching the fundamental subjects will also be discussed (offered every two years).

ED 102 Teaching Music/Art/Physical Education (3) An introduction to the principal theories, procedures, and basic materials necessary to teach elementary music, art, and physical education (offered every two years).

ED 111 Human Growth and Development (2) A study of the intellectual, physical, and spiritual growth of the human life beginning with conception until death. Psychological theory and research will be used as a foundation to evaluate critical stages of human development (offered every two years).

ED 112 Philosophy of Christian Education (2) A course of study which highlights the

biblical and historical background of Christian education. Emphasis is placed on the development of a genuine philosophy of Christian education consistent with the Word of God (offered every year).

ED 201 Teaching Reading and Language Arts (3) A presentation of practical methods of teaching reading, including an introduction to phonics and the comprehension skills involved in a developmental reading program. Students will participate in classroom observations, demonstration teaching, and an informal reading inventory testing series to determine the instruction level of an elementary child (offered every two years).

ED 202 Teaching Elementary Math (3) An introduction to the principal methods, procedures, and basic materials necessary for teaching elementary math. An emphasis will be given to analytical thinking and problem solving (offered every two years).

ED 211 Early Childhood Internship (1) A first-hand view of the preschool classroom. The student will be involved in observation, selected teaching opportunities, and assisting the teacher in learning activities and play. The student will be required to report on insights gained from observation and participation in the preschool classroom. *Prerequisite:* At least 30 credit hours completed in the program (offered as needed).

ED 222 Teaching the Young Child (2) A study of the preschool-age child. It will focus on the history and theories of early childhood education. The instructional methods, assessment strategies, and

curriculum content will be discussed (offered every two years).

ED 301 Educational Psychology (3) A study of the principles and theories which affect the teaching/learning process. A unit on developing critical thinking skills will also be included. Education of exceptional students will be addressed. *Prerequisite:* ED 111 Human Growth and Development (offered every two years).

ED 302 Educational Classroom Practicum (2) Classroom Practicum is designed to provide the education student with practical training in a classroom prior to student teaching. Students will spend a minimum of 60 hours over a period of 2-3 weeks in an approved traditional classroom. Experience will include, but is not limited to, creating a bulletin board, planning and teaching two lessons, and administering tests and quizzes. *Prerequisite:* Junior or senior status (offered every fall and spring semester).

ED 311 Teaching Elementary Science (2) An introduction to the principal methods, procedures, and basic materials necessary for teaching elementary science (offered every two years).

ED 312 Teaching Elementary Social Studies (2) An introduction to the principal methods, procedures, and basic materials necessary for teaching elementary social studies (offered every two years).

ED 401 Tests & Measurements (3) A study of the principles and utilization of various assessment strategies in analyzing educational efforts. An emphasis will be

given to the analyzing of results from standardized achievement tests to aid instruction (offered every two years).

ED 402 Student Teaching (6) A practical nine-week course which incorporates observation and teaching in the classroom under the supervision of the classroom teacher and college supervisor.

Prerequisite: Senior classification (offered as needed).

ED 405 Classroom Management (2) A study of the principles and procedures involved in developing an effective education environment. *Prerequisite:* Junior status or a minimum of two years of full-time classroom experience or its equivalent that the student will demonstrate through a letter from an administrator or supervisor (offered every two years).

ED 411 Teaching English (3) A course designed to acquaint the prospective teacher with the tools of pedagogy needed to teach grammar and literature in the secondary school. The interrelatedness and importance of developing all areas of the language arts will be emphasized. Emphasis is given to developing writing skills with correct syntax, grammar, punctuation, and spelling. *Prerequisite:* Junior status (offered every two years).

ED 421 Teaching Secondary

Mathematics (3) A study of strategies, techniques, materials, and technology used in the teaching of mathematical concepts to secondary students. *Prerequisite:* Successful completion of 15 credit hours in college mathematics courses (offered every two years).

ED 431 Teaching History (3) A course designed to acquaint the prospective teacher with the tools of pedagogy needed to teach history in the secondary school. Emphasis is given to discovering the providence of God in historical events. *Prerequisite:* Junior status (offered every two years).

SPED 310 Teaching Students with Learning Disabilities (2) A study of the types of learning disabilities that teachers may encounter in general education classrooms. Topics will include styles, common learning disabilities, methods of assessment, differentiating instruction, and grading. Particular attention will be given to developing a biblical perspective of the need for special education in Christian schools. *Prerequisite:* Junior status (offered every two years)

General Education

APOL 101 Introduction to Worldview

EN 099 Conversational English (3) In this course, non-native speakers will build conversational skills by incorporating foundational grammar concepts and vocabulary into their oral and written communication. *Prerequisite:* Students whose native language is not English

EN 101 Composition I (3) This course will review basic grammar skills and study the principles of effective composition, highlighting the descriptive paragraph, informative essay, process essay, and critique.

Prerequisite: satisfactory grade on the English Placement Examination, successful

completion of EN 111, or equivalent transfer course (offered every fall and spring).

EN 102 Composition II (3) As a continuation of EN 101, this course will complete the review of basic grammar skills and study the principles of effective composition, focusing on the narrative essay, argumentative essay, extemporaneous essay, and research paper. *Prerequisite:* EN 101 Grammar & Composition I or equivalent transfer course (offered every fall and spring).

EN 111 Introduction to College English (3) This course will provide a basic understanding of English grammar, focusing on manuscript form, capitalization, punctuation, parts of the sentence, parts of speech and their uses, and sentence structure. This course may not be used to fulfill English requirements for graduation (offered every fall and spring).

EN 201 English Literature (3) This course examines the history and development of English literature, sharpening the students' critical analysis skills and deepening their appreciation of stellar literature. *Prerequisites:* EN 101 and 102 (offered every fall).

EN 202 American Literature (3) This course examines the history and development of American literature, sharpening the students' critical analysis skills and deepening their appreciation of stellar literature. *Prerequisites:* EN 101 and 102 (offered every spring).

EN 204 Children's Literature (3) A study of the history, major categories, authors, and illustrators of children's literature.

Special attention will be placed on analysis of literature quality and philosophy for effective use in the classroom (offered every two years).

EN 303 Christian Literature (3) This course is a study of selected works from the Christian literature tradition. Selected works include Christian autobiography, Christian admonition, Christian allegory, and Christian fiction (offered every four years).

EN 330 Shakespeare (3) Representative comedies, histories, and tragedies are closely studied for meaning and appreciation. Brief historical and biographical context is given. *Prerequisites:* EN 101 and 102 (offered every three years).

EN 401 World Literature (3) This course is a study of representative works of world literature from Antiquity to the 20th Century. We will study from various genres which are of historical and cultural significance. *Prerequisite:* Junior or senior status (offered every four years).

EN 403 Advanced Grammar (3) This course is an intensive study of traditional English grammar, emphasizing sentence analysis and diagramming as well as correct usage. Students will analyze reference works for their philosophical perspectives and will craft clear, effective, and elegant compositions. *Prerequisite:* Junior or senior status (offered every two years).

EN 405 Milton (3) This course closely studies representative selections from Milton's poetry for understanding and appreciation. Special attention is given to *Paradise Lost*. *Prerequisite:* EN 101 and

102. Junior or senior status (offered every three years).

GE 202 Interpersonal Communications (3)

An in-depth study of relationships from a Christian perspective. The relationship with God, family, and co-workers will be examined with emphasis on communication, conflict management, and self-assessment (offered every two years).

HI 101 U.S. History I (3) An examination of America's early social, political, religious, and economic beginnings from her discovery through the start of the 19th century. This course presents the factors that have encouraged capitalism, free enterprise, nationalism, and the Christian faith (offered every two years).

HI 102 U.S. History II (3) A conclusion to the survey of the growth and development of America. A study beginning with the Industrial Age which examines America's shift toward industrialism and urbanization and her growing status as a world power (offered every two years).

HI 201 History of History of Western Civ. I (3) A study of the origins and growth of ideas and institutions principally associated with Western civilization from the emergence of the first literate, urban societies in the ancient Near East to the European Renaissance (offered every two years).

HI 202 History of History of Western Civ. II (3) A study of the major trends in Western and world politics, society, and culture from the 16th century to the present (offered every two years).

HI 303 World Geography (3) A study of man in relation to his social, political, industrial, religious, and economic structures in the various regions of the world (offered every two years).

HI 313 Civil War and Reconstruction (2) An examination of the origins, events, and outcomes of the American Civil War as well as the processes of industrialization, urbanization, and immigration that reconstructed American economic, political, religious, and cultural institutions in the late 19th and early 20th centuries (offered every two years).

CHHI 323 Church History (3) A survey of the New Testament church from its birth to the present. This course will examine the Baptist position in church history as well as cover the general history of other major denominations (offered every two years).

CHHI 423 Baptist History (3) A survey of Baptist history. Examines key figures, Baptist distinctives, significant movements, and modern issues within their historical perspective (offered every two years).

HI 432 American Government (3) A historical study of the origins, framing, and ratification of the U.S. Constitution with an emphasis on the structure of American government and the development of the distinctly American theory and practice of constitutionalism (offered every two years).

MA 101 College Math (3) A mathematics-based course with an emphasis on problem solving. Real numbers, ratios, formulas, statistics, and applying techniques of algebra will be studied (offered every year).

MA 102 College Algebra (3) Topics covered in this course include: polynomials, rational expressions, functions, and theory of equations. *Prerequisite:* Score of 70% or higher on the mathematics placement exam or completion of College Mathematics equivalent (offered every two years).

MA 202 Quantitative Literacy II (3) This course introduces students to intermediate algebra, basic trigonometry, and applied mathematics concepts. Students will explore the intermediate algebra concepts such as solving two-step equations, exponential equations, logarithmic equations, polynomial and trinomials operations, factoring, and quadratics. Students will be introduced to basic trigonometry concepts such as angles and radians, Pythagorean theorem, sines and cosines. Students will explore financial literacy and economic basics such as making a budget, understanding debit and credit cards, insurance, buying a home, economics, scarcity, supply and demand, as well as the ins and outs of voting as it relates to mathematics.

MA 203 Introduction to Statistics (3) Fundamental concepts and methods of statistics with emphasis on interpretation of statistical arguments (offered every two years).

MA 204 College Trigonometry (3) A study of trigonometric functions and their applications. Topics include circular functions, trigonometric functions, trigonometric identities, trigonometric equations, vectors, the complex plane, polar coordinates, conic sections and applications of these concepts (offered every four years).

MA 301 Calculus I (3) This course focuses on differential and integral calculus, the study of change (offered every four years).

MA 302 Calculus II (3) This course is a continuation of Calculus I, covering integration and infinite series. *Prerequisite:* MA 301 Calculus I (offered every four years).

MA 401 College Geometry (3) This course provides a formal axiomatic development of neutral and Euclidean geometry with an emphasis on valid arguments. *Prerequisite:* MA 302 Calculus II (offered every two years).

SC 101 Life Science (3) This course covers the characteristics of life, chemical basis of life, structure and function of cells, cell reproduction, Mendelian genetics, DNA and biotechnology, scientific creation, microscopic organisms, the animal kingdom, plant organization, growth, physiology and reproduction, animal organization, and bodily systems (offered every two years).

SC 102 Physical Science (3) A survey of the fundamental facts and principles of the physical sciences taught from a biblical perspective, including measurement, chemical elements, solar system, the moon, the universe, minerals and rocks, structural geology, surface processes, the atmosphere, and atmospheric effects (offered every two years).

SP 101 Fundamentals of Speech (3) A course which emphasizes the principles of public speaking and interpretation, considering different types of speeches with special emphasis on platform techniques (offered every year).

Missions

MI 100 Introduction to World Missions (3)

This course is designed for Pastors, current or future missionaries, and dedicated laypersons seeking foundational knowledge in the area of ministry referred to as “missions.” It is a broad survey of the Scripture, theology, philosophy, strategy, and practice of missions from the local church to the world. A few basic conflicts in contemporary missions will be introduced (offered every two years).

MI 110 Engaging Cultural Diversity (3)

This foundational cross-cultural course will instruct Christian educators, pastors, outreach ministry leaders, missionaries, and laymen to effectively navigate the waves of ever-increasing cultural change and ethnic diversity. It is designed to equip students to become vibrant witnesses among the different ethnic groups represented by their friends, neighbors, co-workers, and co-ministers. It will expose the student to a basic understanding of cultural constructs and introduce the cultural tendencies and orientations present in the most dominant cultural systems in the world today. It will survey topics such as cultural self-awareness, values assessments, stereotyping, cultural classifications, cross-cultural communication, and practical ministry application of cross-cultural concepts in a local ministry setting (offered every two years).

MI 200 Intercultural Communication (3)

Students will examine the principles and processes of communicating effectively with people from a second cultural context, whether in multicultural U.S.A. or in other countries. The course will investigate functional perception and how cultural

worldview, beliefs, and values affect it through the personal perception of each individual. Students will explore how the shaping of the message, the style of communication, and the use of communication networks help to penetrate different cultures with the gospel. Dangers of ethnocentrism and its effect on the cross-cultural communication process will be discussed. The principles examined are valuable for intercultural relations in any field of work setting (offered every two years).

MI 210 Understanding World Religions (3)

Students will examine the belief systems of major religions with a view to understanding why the tenets of each system make sense and drive behavior for the adherents. They will also examine how each religion affects the host culture and how the culture affects the religion. The inadequacies of each belief system will be considered in light of a Christian worldview (offered every two years).

MI 300 Applied Cultural Anthropology (3)

The nature of man and how his culture affects him are explored with a view to how this, in turn, affects ministry in intercultural contexts. Worldview assumptions and resulting values, beliefs, behavior, and attitudes are studied as to how they affect the person in his perception and understanding of the physical and spiritual world around him and, ultimately, in his understanding of the gospel. Social organization is examined as to how it affects ministry strategy, and the nature of culture change is investigated with a view to evangelism (offered every two years).

MI 400 Cross-Cultural Church Planting

Missions Practicum (3) This course will involve travel to and practical experience on a mission field. The student will be required to read assigned texts and perform various pre and post evaluation assignments to sharpen their practical awareness of church planting across cultural boundaries, regardless of the type of mission trip they will engage in. The trip must be approved by the VBC Missions Coordinator at least two months prior to the travel date and must involve no less than seven days immersed in the other culture. (offered every semester)

Pastoral Theology

PT 321 Survey of Biblical Preaching (2)

This course is designed to be an analysis of the various methods of sermon development as well as an introduction to the basic principles of homiletics (sermon preparation). The students will have the opportunity to prepare multiple sermons and preach a sermon. (offered every two years).

PT 401 Survey of Church Ministries (2)

A survey from the pastor's perspective of various church ministries and how they relate to one another. Ministries considered include evangelism, education, fellowship and worship (offered every two years).

PT 406 Pastoral Administration (2) A survey of the principles of administration necessary for effective organization and administration of the local church. Topics considered include the pastor's spiritual life, the duties of the pastor and church officers, sermon preparation, business meetings, weddings and funerals, counseling, church ordinances, personal effectiveness, and visitation (offered every two years).

PT 421 Expository Preaching (2) The purpose of this class is for each student to learn how to study a biblical text, structure the text, and preach the sermon. Special attention will be given to the preaching of books of the Bible or expository sections. Emphasis will be given on the theme, purpose, or propositional statement of the text. The student will have the opportunity to prepare and preach an expository sermon (offered every two years).

PT 432 Pulpit Communications (2)

Students will learn the importance of pulpit presence and preaching styles as related to biblical preaching. Attention will be given to the use of voice and gestures, personal appearance, posture, and poise. Emphasis will be given to the pastor's personal study habits, library, use of computer, and time management. Students will have the opportunity to prepare and preach an expository sermon (offered every two years).

PT 460 Practical Biblical Counseling (2)

A course which presents counseling from the perspective of a Christian worldview in a humanistic society. Instruction will be given on how to handle a variety of contemporary counseling situations (offered every four years).

Youth Ministries

YM 101 Youth Ministry Philosophy and Leadership (2)

An examination of the biblical philosophy of youth ministry. The course presents the work of the youth pastor and purpose of youth ministry in regard to developing both adult and teen leadership in the local church (offered every two years).

YM 201 Youth Ministry Programs and Methods (2)

A survey of the available evangelistic programs and materials designed for young people in today's society. An emphasis will be placed on appropriate methods and strategies for teaching teenagers (offered every two years).

YM 310 Discipleship and Mentoring in Youth Ministry (2) (offered every two years)

YM 410 Youth Ministry Internship (2)

An internship designed to give students practical youth ministry experience in a local church. Students will be mentored by

youth ministry veterans, providing thorough practical training and preparation for full-time ministry to youth. (offered every year as needed)

Graduate Course Descriptions

Bible

BI 505 Old Testament Introduction I (3)

Old Testament Introduction is an overview of critical issues regarding Old Testament study. Though some time will be spent discussing lower criticism (the text and transmission of the Old Testament) and higher criticism (methods of interpretation), discussion about the Old Testament books will mostly pertain to canonicity. (offered every two years)

BI 506 Old Testament Introduction II (3)

Old Testament Introduction is an overview of critical issues regarding Old Testament study. Time will be spent discussing higher criticism (methods of interpretation) and discussion about the Old Testament books pertaining to literary genre and cultural settings. Similarly, the theology of the books will be discussed with emphasis placed on developing a theology of the OT books as a whole, without reverting to the improper use of the allegorical method. (offered every two years)

BI 509 Old Testament Introduction (3)

Old Testament Introduction is an overview of current issues regarding Old Testament study. Though some time will be spent discussing lower criticism (the text and transmission of the Old Testament) and higher criticism (methods of interpretation), discussion about the Old Testament books will mostly pertain to chronological issues, historical accuracy, and cultural settings. Similarly, the theology of the books will be discussed with emphasis placed on developing a theology of the books and the Old Testament as a whole, without reverting to the improper use of the

allegorical method (offered every two years).

BI 511 New Testament Introduction (3)

A study of the books of the New Testament, giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas. The theology of each book is discussed with emphasis placed on how it relates to the development of the theology of the New Testament as a whole (offered every two years).

BI 512 First Corinthians (3) A study of 1 Corinthians, concentrating on both its exposition and application to local church problems. Topics for discussion include Christian unity and liberty, church testimony and discipline, marriage and singleness, spiritual gifts, and resurrection (offered every two years).

BI 513 Advanced Hermeneutics (3) A study of biblical interpretation in all of its basic aspects such as theological, historical, cultural, grammatical, and literary. This includes particular topics such as typology, symbolism, prophecy, figures of speech, and parables (offered every two years).

BI 515 New Testament Introduction I (3)

An overview of the background and themes of Matthew-Acts. Special attention will be given to canonicity, textual preservation, interpretation, and doctrine as well as relevant issues (Synoptic problems, alleged discrepancies, etc.). (offered every two years)

BL 516 New Testament Introduction II (3)

An overview of the background and themes of the New Testament Epistles and Revelation. Special attention will be given to canonicity, textual preservation, interpretation, and doctrine as well as relevant issues (Synoptic problems, alleged discrepancies, etc.) (offered every two years).

Biblical Languages

BL 500 Greek I (3) An introduction of the basic elements of the Greek language used in the inspiration of the NT text. There is special emphasis on learning vocabulary, grammar, and syntax (offered every two years).

BL 501 Greek II (3) A further study of Greek grammar and vocabulary which implements translation principles.
Prerequisite: BL 500 Greek I (offered every two years).

BL 510 Hebrew I (3) This course covers the basic elements of the Hebrew language used in the inspiration of the OT text. A special emphasis is placed upon learning its vocabulary and morphology. Simple study methods utilizing some Hebrew language tools for Bible Study are also practiced (offered every two years).

BL 511 Hebrew II (3) This course presents a further study of Hebrew tools and syntactical principles that will aid in sound biblical exegetical interpretation and sermon preparation. *Prerequisite:* BL 510 Hebrew I (offered every two years).

BL 601 Intermediate Greek I (3)

This course covers advanced elements of NT Greek grammar as it relates especially to

the various cases – nominative, genitive, dative, accusative and vocative – and how those cases and their varied uses affect the translation, interpretation, and application of God’s Word. *Prerequisite:* BL 500 Greek II or a passing score on the Greek placement exam (offered every two years).

BL 602 Intermediate Greek II (3)

This course covers advanced elements of NT Greek grammar as it relates especially to the various verbal moods and tenses – indicative, subjunctive, imperative and optative moods and present, aorist, and perfect tenses – and how aspects of each and their varied uses affect the translation, interpretation, and application of God’s Word. (offered every two years)

Christian Education/Special Education

ED 500 History and Philosophy of Christian Education (3) This course will acquaint students with the history of Christian education and various expressions of a Christian philosophy of education. In particular, it is intended to help the student form his own Christian philosophy of education drawing upon insights from history (offered every two years).

ED 501 Curriculum Development (3)

This course studies basic principles and practices for developing a K-12 curriculum, focusing on a comparison of a God-centered curriculum and a child-centered curriculum, curriculum priorities, and scope and sequence (offered every two years).

ED 505 Assessment in Education (3)

This course is designed to increase the instructor’s and administrator’s knowledge and understanding of assessment and its roles in improving student achievement.

Students will examine the knowledge and skill base that supports the effective use of assessment within classrooms and schools. The nature and purpose of assessment, its use for improving instruction, and the design of high-quality, teacher-developed classroom assessments will be emphasized (offered every two years).

ED 515 Instructional Strategies (3)

Concepts, strategies, methods, and techniques of teaching gifted, average, and special-needs students are explored. Opportunities are provided for development of strategies to successfully reach a wide range of students in a single classroom (offered every two years).

ED 520 Christian School Administration

(3) This course is a study of educational administration. Students will form a vision for Christian educational leadership and develop administrative skills necessary to function effectively as a school administrator. Topics included will be statutory and procedural issues, both teacher and student recruitment, professional development, and evaluation (offered every two years).

ED 532 Advanced Instructional Technology and Education (3)

Understanding that an eclectic and balanced approach to instruction provides the best learning opportunities, students in this course will not only become acquainted with the technology that is available for classroom use but will also learn how to best integrate that technology into everyday instruction. This study will provide instruction in the designing, developing, evaluating, and managing of technological tools used in education. This is a hands-on course (offered every two years).

ED 525 Current Issues in Education (3)

This course will examine several current issues in education through the lens of biblical worldview. The learner will conduct independent study and form conclusions based on research and Scripture.

ED 535 Independent Research/Practicum in Education (3)

Each student in the MEd program must write a sixty-page thesis, or for those students who do not have any teaching experience, complete a nine-week full-time field practicum. The thesis requires the student to complete a comprehensive, independent project to answer a seminal question or address a seminal argument within the Christian education field. Extensive reading and research are required.

The field practicum provides the student an opportunity to apply classroom learning to authentic on-campus school situations. Though project expectations will vary based upon the specific area of study, students will have the opportunity to hone the leadership skills necessary for educational leadership.

Since ED 535 is a capstone course, students must submit a final product that reflects the knowledge and skills acquired throughout their program and earn a minimum grade of 80% to be considered passing.

Prerequisites: EN 530 Research and Writing and in the last semester of the program (offered every semester).

EN 530 Research and Writing (3)

This course requires the student to complete a comprehensive, independent project, involving extensive reading and research. Upon completion of the course, students will be equipped with the tools for conducting graduate-level research so that they will be able to produce graduate-level

writing in their respective majors (offered every year).

GE 502 Interpersonal Communications (3)

An in-depth study of relationships from a Christian perspective. The relationship with God, family, and co-workers will be examined with emphasis on communication, conflict management, and self-assessment (offered every two years).

SPED 510 Introduction to Special Education

(3) This course provides an introduction to the history, legal foundations, and current legal aspects related to the area of special education as well as an introduction to the 13 categories that make up the special education spectrum. The philosophy of Christian special education and student assessment and interventions will also be examined. (offered every two years).

SPED 610 Teaching Methods with Learning

Disabilities (3) An introductory study of characteristics, causes, prevalence, and educational needs of learning disabled students. Particular emphasis is given to various definitions of learning disabilities, delineation of specific learning disabilities, and to appropriate procedures for identification and classification of students. (offered every two years)

SPED 612 Behavior Management and

Social Skills Training (3) The foundation of this course is the introductory study to a biblical philosophy of discipline/discipleship. The following programs and techniques are examined in the light of this philosophy: (1) an overview of current basic behavioral principles and major theoretical models, (2) behavioral interventions and reduction techniques, (3) the development and implementation of systematic positive

reinforcement systems, (4) an understanding of how to observe and record student behavior, and (5) how to develop and implement functional assessments and behavior intervention plans. (offered every two years)

SPED 615 Teaching Methods for Intellectual Disabilities (3)

An introductory study of the definition, classifications, characteristics, causes, and prevalence of individuals diagnosed with intellectual disabilities. Also included in this study are the historical developments of intellectual disabilities, educational programming issues such as identifying and developing appropriate curriculum materials, establishing appropriate student goals and objectives, and available support services as they enter their adult years. (offered every two years)

SPED 620 Assessment and Intervention

(3) A study of the various methods of assessment: screening, progress monitoring, and diagnostic data. Emphasis will be given to using assessments to select appropriate teaching interventions to remediate students' academic weaknesses. (offered every two years)

Church Ministries

CM 502 Biblical Leadership in the 21st Century (3)

This course will provide a thoughtful approach to leadership issues of modern ministry with the goal of helping leaders develop a plan of action, assessing today's ministry challenges, answering the following questions: What makes a leader? What role does vision and integrity play in leadership? How does a leader balance the need for administrative skills and organizational structure with a genuine

strategy for change and growth? How does the leader interact with staff and volunteers to develop a ministry while bringing each participant to a life of fruitful service? Where do we get the resources for effective ministry? Ultimately, where do we find the necessary time and motivation? (offered every two years)

CM 504 Discipleship, Mentoring, and Equipping in the Local Church (3) This course deals with the biblical philosophy of discipleship and focuses on how to effectively develop all Christians to spiritual maturity (Ephesians 4:11-12, Philippians 4:8-9) and some Christians to leadership (2 Timothy 2:2). Attention is given to various levels of discipleship. A ministry-matching approach is introduced which allows a pastor to match the ministry needs of the local church with the gifts and calling of its members. In addition to discipling the saints, the pastor also has the responsibility to develop ministry leaders and specifically to equip future pastors (offered every two years).

CM 505 Principles of Biblical Counseling (3) The system of biblical truth is introduced which brings people and their problems together with God and His Word. This course is especially helpful for pastors and is based upon the conviction that the Bible is sufficient for counseling and should be our authority. Counseling is in-depth discipleship and is to be a vital part of the discipling ministry of the local church. Christians as well as church leaders should be trained to counsel effectively. The biblical doctrine of counseling is considered along with its philosophy, principles, and practice in the local church. Particular emphasis is placed upon the techniques of applying biblical principles in real life

situations and the development of counselors in the church (offered every two years).

CM 506 Christian Ethics in a Post Modern Society (3) This course will analyze such issues as abortion, euthanasia, homosexuality, capital punishment, biomedical issues, civil disobedience, marriage and divorce. An evaluation of these issues from a biblical perspective will help the student to develop guidelines and convictions as he lives in our contemporary society (offered every two years).

CM 510 Ministry to the Family (3) This course is a survey of current issues and trends involving Christian marriage. Topics of study include dating, courtship, engagement, marriage, intimacy, spiritual growth, communication, finances, children, parenting, the extended family, stages of life, and the empty nest. The difficulties of divorce, remarriage, the blended family, single living, and single parenting are addressed in relation to the responsibilities of the church and its opportunities for ministry. The goal is to enable the student to develop an overall church-based plan of ministry to the family, based on biblical precepts and practical application (offered every two years).

CM 513 Counseling Problems & Procedures (3) This is an advanced course in biblical counseling. The course includes advanced instruction in counseling areas that require specific training.

CM 516 Premarital, Marital, and Family Counseling (3) This course will deal with counseling in three specific areas – premarital counseling, marriage counseling, and family counseling – with consideration

given to the proper principles, procedures, techniques, and goals of effective counseling for the pastor and/or Christian leader in the church setting (offered every two years).

CM 517 Ministry Finance and Business Management (3) This course addresses biblical principles of financial management from a personal as well as a church/ministry perspective. It is an in-depth look at financial management principles of general and personal financial management as taught in scripture. Main topics included are budgeting, record keeping, tithing, major purchases, risk management, income tax, investments, and debt. Concerning church finance, topics will include macro and micro budget issues, risk management, staff salaries, and capital projects and their financing, plus discussion of best practices relating to operational issues in the church.

CM 518 Spiritual Formation (3) Spiritual Formation is a consideration of the biblical principles for cultivating a balanced, victorious spiritual life. This embraces the mental, emotional, physical, and practical aspects and includes personality development for the purpose of growth in Christ in holiness and compassion. Practical disciplines such as Bible study, prayer, fasting, meditation, and journaling will be examined (offered every two years).

CM 519 Introduction to Biblical Ethics (3) This course is an introduction in study of ethics, providing an overview of all philosophical approaches. The main emphasis is on the hermeneutics and the practice of biblical ethics.

CM 521 Church History (3) This course is a study of the first fifteen centuries of

Christian testimony, both sacramental and free church. It includes surveying the rise of Roman Catholicism and its dominance, the continual clash of orthodoxy with heresy, and the reasons for and results of the Protestant Reformation. Lessons from Christian history will be weighed against a biblical philosophy of history and a biblical ecclesiology (offered every two years).

CM 535 Independent Theological Research (3) Each student in the MBS program must write a sixty-page thesis that is theological in nature. The project must involve data collection, systemization, analysis, and the presentation of conclusions. *Prerequisites:* EN 530 Research and Writing and in the last semester of the program (offered every semester).

Missions

MI 500 Theological Issues in Missions (3) An analysis of the theological issues facing missionaries, together with an analysis of biblical solutions. Special consideration will be given to the uniqueness of Jesus Christ in a pluralistic world, the eternal destiny of the heathen, biblical absolutism, and cultural relativism (offered every two years).

MI 501 Contemporary Strategic Issues in Missions (3) Contemporary Strategic Issues in Missions will review the strengths and weaknesses of some of the significant methodologies that are prominent in missions today. Emphasis will be placed on the biblical, time-honored approach to missions that brings continuity to church planting. Areas to be discussed will include the purpose of the sending church, methods of church planting, and effective

transition of leadership from the church planter to a local pastor (offered every two years).

MI 510 Cross-Cultural Communication and Anthropology (3) A study of the principles and processes of communicating from one culture to another, focusing on the difference of perceptions, ways of thinking, value systems, and non-verbal communication for the purpose of gospel clarification (offered every two years).

MI 520 Cross-Cultural Church Planting (3) A survey and analysis of the strengths and weaknesses of church planting models and strategies around the world with emphasis on user-friendly multiplication strategies for the national church (offered every two years).

Pastoral Theology

PT 507 Advanced Sermon Development (4) This class will focus on the step-by-step process for sermon development. A preacher who commits to biblical preaching will not only experience personal growth but will also see evidences of growth in his congregation through effective application. Students will be instructed in making the Scripture clear, understandable, and relevant, challenging listeners to grow in Christ (offered every two years).

Theology

TH 500 Theology I (3) This course is an analytical study of the doctrines of God as revealed in Scripture through His person, attributes, names, works, decrees, and government. The bibliology section begins with an analysis of the doctrine of Scripture as the foundation for all theological truth. A

close examination of revelation, inspiration, illumination, inerrancy, canonicity, preservation, and authority is made (offered every two years).

TH 504 Dispensationalism (3) This course is a study of the historical development of dispensationalism, including variations within the system of theology from the first century to the present. The course outline includes key persons, literary contributions, and events relevant to the history of dispensationalism. Current challenges such as progressive dispensationalism and the future prospect for normative dispensationalism will be analyzed (offered every two years).

TH 510 Biblical Apologetics (3) This course surveys the basics in biblical apologetics, including its biblical basis, the relationship between faith and reason, and various apologetic methods. A number of apologetic issues are considered, such as the existence of God, the inerrancy of the Bible, and the resurrection of Jesus Christ. The most influential world religions and philosophies are examined with the intent of generating effective apologetic responses for each (offered every two years).

TH 511 Theology II (3) This course is an analytical study of the doctrines of Christology, the divinity and humanity of Jesus, and Pneumatology, the work of the Holy Spirit (offered every two years).

TH 515 Systematic Theology (3) This introductory course acquaints students with important Bible doctrines and applies theological truths to Christian living, demonstrating the connection between one's theology and one's life.

TH 520 The Calvinism Question (3) This course is an examination of the roots and distinctive doctrines of classic Calvinism and Arminianism. The historic debates and their modern expressions will be investigated. Topics for discussion will include election, foreknowledge, depravity, extent of the Atonement, universal call, and eternal security. The biblical arguments used for both theological perspectives on each of these topics will be critiqued. Emphasis will also be given to the practical implications that one's view of these doctrinal positions has on one's effectiveness in prayer and on one's motivation for evangelism (offered every four years).

TH 521 Theology III (3) This course is an analytical study of the doctrines of Soteriology, the saving grace of God, and Hamartiology, the effects of sin (offered every two years).

TH 525 Historical Theology (3) This course focuses on what some students of the Bible

in every generation since Christ have thought about its teachings. It also focuses on how some of their thoughts when written or spoken were used to influence the state "churches" of Roman Catholicism and Protestantism and how they have caused new denominations and movements to spring up in every century. A survey will be made of major pronouncements of various "church" councils through the centuries. The student will be shown how to biblically evaluate the theological influences of history in light of New Testament prophecy and New Testament ecclesiastical parameters. A student can be more efficient in coming to understand truth by knowing the theological contributions and mistakes of church history (offered every four years).

TH 531 Theology IV (3) This course is an analytical study of the doctrines of Ecclesiology, the Church, and Eschatology, the study of the end times (offered every two years).

LEADERSHIP

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M.A., Pensacola Theological Seminary

M.Div., Pensacola Theological Seminary

Rill, Ann Marie; Academic Dean

M.A., Pensacola Christian College

M.L.I.S., Wayne State University

Continuing doctoral work at Liberty University

Davis, Sherry; Chief Financial Officer

M.S.M., Liberty University

Samms, Bryan; Director of Student Affairs

M.Div., Luther Rice Seminary

Ph.D. Candidate, Pensacola Christian College

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Wagner, Brian; Ministry Graduate Studies

M.Div., Biblical Theological Seminary
Th.M., Liberty Baptist Seminary
Ph.D., Piedmont Baptist College and Graduate School

FACULTY

Full-Time Faculty

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M.S., Pensacola Christian College
M.A., West Florida University
Ed.D., Pensacola Christian College

Forrester, Don; Christian Education, Ministry, Bible, and Pastoral Studies

M.R.E., Temple Baptist Seminary
D.R.E., Temple Baptist Seminary
Ed.D., Temple Baptist Seminary

Joyner, Lisa; Christian Education

M.Ed., Regent University
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McCormick, John; Christian Education

Ed.D., Bob Jones University

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M.Div., Biblical Theological Seminary
Th.M., Liberty Baptist Seminary
Ph.D., Piedmont Baptist College and Graduate School

Adjunct Faculty

Allen, Shawn; General Education (Mathematics)

M.S., Old Dominion University

Catlin, Michele; Education

MA, Liberty University

Ph.D., Capella University

Cloud, Cameron; Theology

M.A., Piedmont International University

Ph.D., Piedmont International University

Coppola, Jamison; Philosophy

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Creed, Mickey; Ministry and Bible

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D.Min., Temple Baptist Seminary

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Epperson, Jennifer, General Education (English)

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Goins, Matt; Ministry (Missions)

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McCrum, David; Missions

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Schmidt, Cary; Bible and Ministry

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Shoemaker, Charles; Ministry

Ed.D., NOVA Southeastern University

Sisk, Tim; Missions

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DMin., Fuller Theological Seminary

Smith, Krista; Education

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Smith, Matt; Ministry and Music

Graduate Certificate, Shenandoah Conservatory
M.C.M., Pensacola Theological Seminary

Soemer, John; Education

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Venable, Josh; Ministry

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M.A., Pensacola Christian College

Youmans, Peter; Old Testament

Ph.D., Piedmont International University